

## Virtual City Council Meetings Details

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

The next City Council meeting is scheduled for **6:30 PM – 8:30PM** on **Tuesday, October 5, 2021**.

## October 5, 2021 Virtual Meeting Details: Regular City Council Meeting

At no sooner than 6:20 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC211005>

Meeting number (access code): 2554 067 1518

Meeting password: 20819

## Additional Instructions

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants may be muted when initially connected to the meeting.

If using a phone to call in, you can press **\*6** to unmute and mute yourself when public comment is invited.

If you wish to be heard during the public comment portion of the meeting or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. on the day of the meeting by calling 217-235-5654 or by sending an email message to [cityclerk@mattoonillinois.org](mailto:cityclerk@mattoonillinois.org). NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**October 5, 2021**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

**Pledge of Allegiance**

**Roll Call**

**Electronic Attendance**

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Regular Meeting September 21, 2021 and Special Meeting September 28, 2021.
2. Bills and Payroll for the last of September, 2021.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**NEW BUSINESS**

1. Motion – Approve Council Decision Request 2021-2182: Approving the cost proposal from Clark Dietz, Inc. in the amount of \$29,360.00 for the design of improvements to one of the Secondary Clarifiers at the Waste Water Treatment Plant; and authorizing the mayor to sign the Professional Services Agreement. (Closson)
2. Motion – Approve Council Decision Request 2021-2183: Approving the proposal in the amount of \$90,000 from the Upchurch Group for the design of Streetscaping Improvements on Broadway Avenue from 16<sup>th</sup> to 14<sup>th</sup> Street; and authorizing the mayor to sign the Professional Services Proposal/Agreement. (Phipps)
3. Motion – Approve Council Decision Request 2021-2184: Authorizing the employment of Mason Prah as a probationary firefighter for the Mattoon Fire Department effective October 22, 2021, contingent upon successful completion of background, physical and psychological exams. (Cox)

**4. Motion – Approve Council Decision Request 2021-2185: Authorizing the employment of Cole McKimmy as an Engineering Technician in the Public Works Department effective October 18, 2021, contingent upon successful completion of a background check and drug testing. (Phipps)**

**5. Motion – Adopt Special Ordinance No. 2021-1793: Authorizing a successor contract with Aetna for the Administration of the self-insured health plan and Qualified High-Deductible Health Plan, and Delta Dental of Illinois for the Administration of the self-insured dental plan for employees and retirees of the municipality; authorizing the continuation of an optional supplemental plan for those current Medicare participants; and authorizing the mayor to sign all necessary documents. (Hall)**

**6. Motion – Adopt Special Ordinance No. 2021-1794: Approving the promotion of Assistant I.T. Director Dalton Roberts to Information Technology Director; and ratifying his employment agreement; and authorizing the mayor to sign the agreement. (Hall)**

**7. Motion – Adopt Resolution No. 2021-3158: Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19). (Hall)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Recess to closed session at pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)).**

**Reconvene**

**Adjourn**

# CONSENT AGENDA ITEMS:

## UNAPPROVED MINUTES:

### Regular Meeting – September 21, 2021

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on September 21, 2021. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present in person were City personnel: City Administrator Kyle Gill, City Attorney Dan C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

### CONSENT AGENDA

Mayor Hall seconded by Commissioner Graven moved to approve the consent agenda consisting of minutes of the Regular Meeting of September 7, 2021, bills and payroll for the first half of September, 2021.

#### Bills and payroll for the first half of September, 2021

<u>General Fund</u>			
Payroll		\$	489,169.65
Bills		\$	90,456.08
	Total	\$	579,625.73
<u>Hotel Tax Administration</u>			
Payroll		\$	2,720.84
Bills		\$	2,866.03
	Total	\$	5,586.87
<u>Festival Management Fund</u>			
Bills		\$	25.00
	Total	\$	25.00
<u>Insurance &amp; Tort Jdgmnt</u>			
Bills		\$	12,279.00
	Total	\$	12,279.00
<u>Midtown TIF Fund</u>			
Bills		\$	271,928.86
	Total	\$	271,928.86
<u>Capital Project Fund</u>			
Bills		\$	22,112.88
	Total	\$	22,112.88

	<b><u>I-57 East TIF District</u></b>		
Bills		\$	4,325.00
		Total	\$ 4,325.00
	<b><u>Broadway East TIF Dist</u></b>		
Bills		\$	178,133.00
		Total	\$ 178,133.00
	<b><u>Broadway East Bus Dist</u></b>		
Bills		\$	2,715.56
		Total	\$ 2,715.56
	<b><u>Water Fund</u></b>		
Payroll		\$	43,795.67
Bills		\$	24,118.47
		Total	\$ 67,914.14
	<b><u>Sewer Fund</u></b>		
Payroll		\$	39,836.06
Bills		\$	355,401.79
		Total	\$ 395,237.85
	<b><u>Health Insurance Fund</u></b>		
Bills		\$	262,351.21
		Total	\$ 262,351.21
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	36,774.81
		Total	\$ 36,774.81

Mayor Hall declared the motion to approve the consent agenda carried by the following vote:  
 YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Hall opened the floor for Public comments. Mr. Bill Standerfer read a Petition requesting the Council continue the closure of Shelby Avenue at 12<sup>th</sup> Street signed by the residents of the area.

Presentation: Acknowledging the retirement of Lt. Travis Easton and his more than 18 years of service with City of Mattoon Police Department effective September 24, 2021. Mayor Hall and Chief Gaines presented Lt. Travis Easton a retirement plaque acknowledging his more than 18 years of service with the Mattoon Police Department and thanked him for his great job.

Mayor Hall read the following Proclamation:

**PROCLAMATION  
 NATIONAL RAIL SAFETY WEEK  
 SEPTEMBER 20-26, 2021**

**WHEREAS**, 1889 rail grade crossing collisions resulted in 678 personal injuries and were responsible for 201 fatalities in the United States during 2020; and

**WHEREAS**, 1,088 Trespassing incidents have occurred in the United States resulting in 532 pedestrians being killed and another 556 injured while trespassing on railroad property rights of way during 2020; and

**WHEREAS**, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

**WHEREAS**, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

**THEREFORE**, I, Mayor Rick Hall, Mayor City of Mattoon, do hereby attest my full support proclaiming September 20<sup>th</sup> to 26<sup>th</sup>, 2021, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.

/s/Rick Hall  
Mayor  
City of Mattoon

**NEW BUSINESS**

Mayor Hall seconded by Commissioner Cox moved to adopt Ordinance No. 2021-5445, amending Section 34.002 of the municipal code to update the Rules and Regulations of the Board of Fire & Police Commissioners.

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**CITY OF MATTOON**

**ORDINANCE 2021-5445**

**AN ORDINANCE RATIFYING THE MATTOON CODE OF ORDINANCES TO  
AMEND THE RULES AND REGULATIONS FOR THE OPERATION OF THE BOARD  
OF FIRE & POLICE COMMISSIONERS**

**WHEREAS**, the City of Mattoon currently has Ordinance No. 2017-5399 establishing the rules and regulations for the Board of Fire and Police Commissioners; and,

**WHEREAS**, the Board of Fire and Police Commissioners wishes to amend and update the rules and regulations for the Board of Fire and Police Commissioners; and,

**WHEREAS**, the City wishes to ratify the amended rules and regulations for the Board of Fire and Police Commissioners.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** Section 34.002 of Chapter 34 of the Code of Ordinances of the City of Mattoon is hereby repealed. Section 34.002 of Chapter 34 is reenacted in accordance with the attached and incorporated Exhibit A.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its publication in pamphlet form and approval as provided by law.

Upon motion by Mayor Hall, seconded by Commissioner Cox, adopted this 21st day of September, 2021, by a roll call vote, as follows:

AYES (Names):	<u>Commissioner Cox, Commissioner Closson,</u> <u>Commissioner Graven, Commissioner Phipps, Mayor Hall</u>
NAYS (Names):	<u>None</u>
ABSENT (Names):	<u>None</u>

Approved this 21<sup>st</sup> day of September, 2021.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on September 21, 2021.

Mayor Hall noted the clarification of rules. Administrator Gill noted the residency and education to entry level, and met with Chiefs with recommendation to the Board. Mayor Hall opened the floor for comments/questions with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox moved to approve Council Decision Request 2021-2178, approving the promotion of Police Sergeant Shawn Brunson to the rank of Lieutenant, effective September 25, 2021, due to the retirement of Lt. Easton.

Mayor Hall opened the floor for discussion/comments. Chief Gaines provided accolades of Sgt. Brunson.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to approve Council Decision Request 2021-2179, approving the promotion of Police Officer Peter I. Lusk to the rank of Sergeant, effective September 25, 2021.

Mayor Hall opened the floor for questions. Mayor Hall noted the promotion was due to the retirement of Lt. Easton. Chief Gaines provided accolades of Officer Lusk.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2021-2180, approving a \$2,000 grant by the Tourism Advisory Committee from FY21/22 hotel/motel tax funds to the Lincoln Log Cabin Foundation in support of the Lincoln Log Cabin Harvest Frolic to be held on September 25-26, 2021; and authorizing the mayor to sign the agreement.

Mayor Hall opened the floor for comments. Director Burgett noted Lincoln Log Cabin drew 5,000 visitors outside of Illinois with a total of 80,000-85,000 annually.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Phipps moved to approve Council Decision Request 2021-2181, approving the waiver of formal bidding requirement, and approving the emergency purchase in the amount of \$25,724.35 from Vandevanter Engineering for a sludge pump at the Waste Water Treatment Plant.

Mayor Hall opened the floor for comments. Director Barber explained the timing of the request.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox moved to adopt Resolution No. 2021-3154, approving an Information Technology Consultancy agreement with Independent Contractor Brian Johanpeter for additional support in the IT Department; and authorizing the mayor to sign the agreement.

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2021-3154**

**A RESOLUTION AUTHORIZING AN AGREEMENT FOR INFORMATION TECHNOLOGY CONSULTANCY WITH BRIAN JOHANPETER**

**WHEREAS**, the City of Mattoon, Illinois, is authorized to expend funds for consulting services, including but not limited to information technology services and implementation services, and to pay for such services out of the general funds; and

**WHEREAS**, the resignation of Brian Johanpeter creates a vacancy in the IT Department; and,

**WHEREAS**, the City of Mattoon, desires to assure the City's ability to complete several projects and maintain the proper support to the daily operations of the City's departments and to support the IT Department; and

**WHEREAS**, the City of Mattoon has recognized that it is beneficial to have a contract with Brian Johanpeter for additional support for the City of Mattoon; and

**WHEREAS**, the City of Mattoon has determined to enter into an Information Technology Consultancy Agreement by Independent Contractor Brian Johanpeter.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS** as follows:

**Section 1.** The findings made in the prefatory portion of this Resolution are hereby adopted.

**Section 2.** The Information Technology Consultancy Agreement for services by Brian Johanpeter, which is attached hereto as Exhibit A, and hereby incorporated by this reference as though fully stated herein, and having an effective date of September 22, 2021, is hereby adopted and approved, and the Mayor is hereby authorized to execute said Agreement.

**Section 3.** This Resolution shall be in full force and effect from and after its passage and approval by the corporate authorities in the manner provided by law.

Upon motion by Mayor Hall seconded by Commissioner Cox adopted this 21st day of September, 2021 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Closson,  
Commissioner Graven, Commissioner Phipps, Mayor Hall  
NAYS (Names): None  
ABSENT (Names): None

Approved this 21st day of September, 2021.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:  
/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:  
/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on September 21, 2021.

Mayor Hall opened the floor for questions. Council discussed the transition period, need for additional support and number of months Dalton Roberts had been employed.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to adopt Resolution No. 2021-3155, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2021-3155**

**DECLARATION OF LOCAL STATE OF EMERGENCY**

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, September 21, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

Mayor Hall noted the routine nature of the resolution.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

#### **DEPARTMENT REPORTS:**

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted time spent with the Chiefs in preparation of the Board of Fire & Police Commissioners' Rules, process of TIF information for distributions and continuation of new items in the operations; and announced attendance at the upcoming IML Conference along with the Mayor and Commissioner Phipps. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY updated Council on the Quakenbush remediation by Judge Bovard scheduled for an October 29<sup>th</sup> hearing with the Judge's written order. Council with Attorney Jones, Administrator Gill and Chief Gaines explored more effective ways to handle the property cleanups. Mayor Hall opened the floor for additional questions with no response.

CITY CLERK noted insurance meetings/issues, processing upcoming retirements; otherwise, business as usual. Mayor Hall opened the floor for questions with no response.

FINANCE distributed and reviewed the August Financial Report, cash position, TIF distributions and payouts, ARPA receipts, Revenue Tracking report and unrestricted cash. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS updated Council on Stark Excavating's sanitary sewer work between 10<sup>th</sup> and 11<sup>th</sup> Street, Broadway Avenue's new water lines, and removal of the radio antennae where the taxi stand was located. Mayor Hall remarked on the replacement of lead pipes on Broadway with Director Barber adding a new grant application for Streetscaping improvements between 16<sup>th</sup> and 14<sup>th</sup> Street. Commissioner Phipps inquired as to a matching grant with Director Barber answering affirmatively.

FIRE announced calls for service, inspections and follow-ups, training, three new firefighters attending the Academy, new applicants, interviews, preference points phase, and

background checks to commence; and described a house fire. Commissioner Phipps inquired as to the list and scoring with Chief Hilligoss explaining. Commissioner Closson inquired as to lateral hiring with Chief Hilligoss explaining the difference between Police and Fire hires. Mayor Hall opened the floor for further questions with no response.

POLICE announced calls for service, 34 arrests and 21 motorized bicycle registrations. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM updated Council on Lightworks payments, additional sponsors and volunteers; announced collections for One Stop Community Christmas during the Lightworks walkthrough, Celebrate Downtown, Trunk or Treat and receipt of 90% of Hotel/Motel Taxes compared to 2019; and noted attendance of the UMCVB Conference providing great ideas for next mural and strategic planning for restructuring of Tourism. Mayor Hall opened the floor for questions with no response.

### COMMENTS BY THE COUNCIL

Commissioner Closson updated Council on the campground leases and meeting with Superintendent Stretch reviewing the 15 ball tournaments this year. Commissioner Cox extended condolences for the passing of Bill Duey who had a positive impact on our community including Fit-2-Serve. Commissioners Graven and Phipps had no further comments. Mayor Hall expounded on a letter from a 14-year-old interested in finding support for those with mental illness in our community; announced his attendance of the IML Conference; relayed information regarding contact with the American Grant Writer Association in pursuit of a grant writer; and requested long-term objectives for consideration by the Lumpkin Foundation. Commissioner Closson reflected on the moving 9-11 ceremony.

Mayor Hall seconded by Commissioner Cox moved to recess to closed session at 7:22 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); and litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)).

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Council reconvened at 7:45 p.m.

Administrator Gill noted a request from PBPA Representative Eric Poertner inquiring about how to spend the ARPA funds.

Commissioner Graven seconded by Commissioner Phipps moved to adjourn at 7:47 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, NAY Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien  
City Clerk

## Special Meeting – September 28, 2021

The City Council of the City of Mattoon held a Special City Council meeting in the Council Chambers of City Hall on September 28, 2021. Mayor Hall presided and called the meeting to order at 5:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Sandra Graven, and YEA Mayor Rick Hall. Commissioner David Phipps attended the meeting by audio means. Commissioner Dave Cox was absent.

Also physically present in person were City personnel: City Administrator Kyle Gill, City Attorney Dan C. Jones, Public Works Director Dean Barber and City Clerk Susan O'Brien.

### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Mayor Hall opened the floor for Public comments. Mr. Bob Handshy, 10 Western Avenue Heights, and Mr. Todd Krost, 3 Western Avenue Heights, spoke on the issues of no sidewalk access to a crosswalk in the Riddle Elementary School area causing children to walk on the edge of the roadway; and voiced support for the Riddle Elementary School Sidewalk Project. Director Barber opened the Public Meeting on the Illinois Safe Routes to School/Riddle Elementary School Sidewalk Project at 5:38 p.m. in the City Hall Council Chambers located at 208 N. 19<sup>th</sup> Street, Mattoon, Illinois; and requested the previous Public comments to be included with the Public Meeting. Director Barber discussed the overall cost of \$125,000 including \$25,000 matching funds from the City, explained the sidewalk location, project to include construction of handicap ramps and extensions of the sidewalk, grant application due September 30, 2021, proposed two sidewalk projects with the grant, timeline for construction as Summer of 2022 with a successful receipt of the grant and other community outreach to the School District and neighborhood residents. Mr. Chad Arnold, principal of Riddle Elementary, thanked everyone and described the School's collaboration with Upchurch including survey data for grant interviews; and noted 163 students, many who otherwise had been driven to the School, would benefit from the sidewalk. Director Barber called for questions from Webex attendees with no response. Mr. Terry Brotherton, 2920 Western Avenue, inquired as to the sidewalk east of the grant plan with Director Barber stated only if the City received the grant and if the costs allowed for an extension could an

extension be possible at this time. Commissioner Phipps commented with a great plan and applauded everyone jumping on the issue. Director Barber further noted the target of the grant application could open an opportunity to extend the sidewalk and stated the grant application would be submitted on Wednesday or Thursday with an unknown date of award. With no additional questions from Council, Director Barber closed the Public Meeting on the Illinois Safe Routes to School Grant at 5:49 p.m.

## **NEW BUSINESS**

Commissioner Phipps seconded by Commissioner Closson moved to adopt Resolution No. 2021-3156, pledging support for an “Illinois Safe Routes to School” Grant Application and authorizing City funds.

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### **CITY OF MATTOON, ILLINOIS**

#### **RESOLUTION NO. 2021- 3156**

#### **A RESOLUTION PLEDGING SUPPORT FOR AN “ILLINOIS SAFE ROUTES TO SCHOOL” GRANT APPLICATION AND AUTHORIZING CITY FUNDS**

**WHEREAS**, the Illinois Department of Transportation administers a grant program known as Illinois Safe Routes to School which provides funding for sidewalk projects located near public schools serving Kindergarten thru 8<sup>th</sup> grade; and

**WHEREAS**, the City of Mattoon wishes to extend and/or improve the existing sidewalks on the north side of Western Avenue near Riddle Elementary School; and

**WHEREAS**, the total estimated construction cost for said sidewalk project is \$125,000.00; and

**WHEREAS**, the Illinois Safe Routes to School Grant, if awarded, would cover 80% of said cost which is \$100,000.00; and

**WHEREAS**, the City of Mattoon’s share of the construction cost would be \$25,000.00; and

**WHEREAS**, said matching funds from the City of Mattoon would be appropriated from the Capital Projects Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the City Council hereby pledges support for an Illinois Safe Routes to School Grant Application for sidewalk improvements on the north side of Western Avenue near Riddle Elementary School.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that \$25,000.00 in matching funds be authorized for the project from the City’s Capital Projects Funds.

Upon motion by Commissioner Phipps, seconded by Commissioner Closson, adopted this 28th

day of September, 2021, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Graven,  
Commissioner Phipps, Mayor Hall

NAYS (Names): None

ABSENT (Names): Commissioner Cox

Approved this 28th day of September, 2021.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on September 28, 2021.

Mayor Hall opened the floor for discussion with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Graven moved to adopt Resolution No. 2021-3157, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID-19).

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2021-3157**

**DECLARATION OF LOCAL STATE OF EMERGENCY**

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, September 28, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Graven moved to adjourned at 5:51 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien

City Clerk



## **BILLS & PAYROLL:**

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

CITY OF MATTOON  
 10/1/2021 PAYROLL  
 9/11/2021-9/24/2021

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 502.17
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 3,579.24
	110 5120-114	COMPENSATED ABSENCES	\$ 200.00
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,414.83
	110 5130-114	COMPENSATED ABSENCES	\$ 74.47
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,634.67
	110 5150-114	COMPENSATED ABSENCES	\$ 173.48
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 3,602.08
	110 5170-114	COMPENSATED ABSENCES	\$ 18,924.09
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 14,195.36
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 11,260.18
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 82,150.34
	110 5213-113	OVERTIME	\$ 5,698.69
	110 5213-114	COMPENSATED ABSENCES	\$ 23,674.21
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 5,053.58
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 6,759.32
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 62,668.65
	110 5241-113	OVERTIME	\$ 31,931.11
	110 5241-114	COMPENSATED ABSENCES	\$ 6,389.93
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 2,521.44
	110 5261-114	COMPENSATED ABSENCES	\$ 30.23
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 4,211.13
	110 5310-114	COMPENSATED ABSENCES	\$ 105.90
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 9,750.50
	110 5320-113	OVERTIME	\$ 373.19
	110 5320-114	COMPENSATED ABSENCES	\$ 1,142.62
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 1,964.52
	110 5381-114	COMPENSATED ABSENCES	\$ 346.68
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 8,550.24
	110 5511-112	SALARIES OF TEMP EMPLOYEES	\$ 187.00
	110 5511-113	OVERTIME	\$ 494.28
	110 5511-114	COMPENSATED ABSENCES	\$ 1,168.33
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,510.35
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 1,040.00
	110 5512-113	OVERTIME	\$ 898.68
	110 5512-114	COMPENSATED ABSENCES	\$ 239.65
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,816.10
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 922.50
	110 5570-113	OVERTIME	\$ 230.87
		*** FUND 110 TOTALS ***	\$ 319,390.61

CITY OF MATTOON  
 10/1/2021 PAYROLL  
 9/11/2021-9/24/2021

HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,720.84
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 343.75
		*** FUND 122 TOTALS ***	\$ 3,064.59
WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 14,101.77
	211 5353-112	SALARIES OF TEMP EMPLOYEES	\$ 384.00
	211 5353-114	COMPENSATED ABSENCES	\$ 1,340.35
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 9,463.72
	211 5354-113	OVERTIME	\$ 1,139.18
	211 5354-114	COMPENSATED ABSENCES	\$ 1,109.06
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,602.25
	211 5355-113	OVERTIME	\$ 132.68
	211 5355-114	COMPENSATED ABSENCES	\$ 943.26
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 7,637.52
	211 5356-114	COMPENSATED ABSENCES	\$ 369.15
		*** FUND 211 TOTALS ***	\$ 42,222.94
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 9,463.72
	212 5342-113	OVERTIME	\$ 473.69
	212 5342-114	COMPENSATED ABSENCES	\$ 1,109.06
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 13,801.44
	212 5344-114	COMPENSATED ABSENCES	\$ 86.60
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,602.26
	212 5345-113	OVERTIME	\$ 132.69
	212 5345-114	COMPENSATED ABSENCES	\$ 943.27
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 7,637.52
	212 5346-114	COMPENSATED ABSENCES	\$ 369.15
		*** FUND 212 TOTALS ***	\$ 39,619.40
		*** GRAND TOTALS ***	\$ 404,297.54

CITY OF MATTOON  
 10/1/2021 PAYROLL  
 9/11/2021-9/24/2021

\*\*\* PAY CODE TOTALS \*\*\*

PAY CODE	NO OF TIMES	HOURS	AMOUNT
SALARY PAY	126	10,086.98	\$ 293,276.80
VACATION PAY	20	191	\$ 5,971.01
SICK PAY-AFSCME	8	109.5	\$ 3,164.34
OVERTIME PAY	38	938.25	\$ 38,446.36
HOLIDAY PAY-REGULAR	24	88.8	\$ 2,233.19
SICK-NON UNION	4	22	\$ 748.71
SICK-FD UNION	4	76	\$ 2,069.18
COMP PAID	6	79.5	\$ 2,806.69
VACATION PAY	3	72	\$ 1,954.76
VACATION PAY OUT	2	377.78	\$ 14,751.87
SICK PAY OUT	2	672.33	\$ 26,175.99
HOLIDAY PAY OUT	1	19.5	\$ 748.82
PERSONAL PAY OUT	1	24	\$ 921.62
PEDA PAY	1	80	\$ 2,720.87
SHIFT PAY	2	96	\$ 65.28
REGULAR PAY	13	343.5	\$ 4,933.75
SHIFT PAY	4	320	\$ 249.60
COMP EARNED	1	5.26	\$ -
STRAIGHT OT POLICE	1	100	\$ 3,058.70

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/20/2021 THRU 9/20/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-024101	IL DEPT OF REVENUE	I-202109240208	110 5512-803	SALES TAX REM:	AUGUST SALES TAX	003554	466.63
						VENDOR 01-024101 TOTALS	466.63
						DEPARTMENT 512 LAKE MATTOON	TOTAL: 466.63
						VENDOR SET 110 GENERAL FUND	TOTAL: 466.63
						REPORT GRAND TOTAL:	466.63

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	110-5512-803	SALES TAX REMITTANCE	466.63	2,800	202.19-	Y	
		TOTAL:	466.63				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110-512	LAKE MATTOON	466.63
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110 TOTAL	GENERAL FUND	466.63
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	** TOTAL **	466.63

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 110 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002216	CORRIE APPRAISAL & CON I-621MATTOON		110 5110-827	VGT ALLOCATIO:	2017 WESTERN	150051	500.00
					VENDOR 01-002216 TOTALS		500.00
01-003200	FRED BIGGS ELECTRIC SU I-342829		110 5110-828	VGT ALLOCATIO:	AC FAN	150065	1,283.80
01-003200	FRED BIGGS ELECTRIC SU I-342953		110 5110-828	VGT ALLOCATIO:	TRANSFORMER	150065	34.48
01-003200	FRED BIGGS ELECTRIC SU I-343019		110 5110-828	VGT ALLOCATIO:	COUPLING, CONDUIT, FIT	150065	447.37
01-003200	FRED BIGGS ELECTRIC SU I-343247		110 5110-828	VGT ALLOCATIO:	FITTINGS, CONDUIT, SPL	150065	303.01
					VENDOR 01-003200 TOTALS		2,068.66
01-041820	ANDY & MELISSA SHOWALT I-348		110 5110-828	VGT ALLOCATIO:	LW PANEL REPLACEMENT	150101	12,400.00
					VENDOR 01-041820 TOTALS		12,400.00
DEPARTMENT 110 CITY COUNCIL						TOTAL:	14,968.66
01-003762	XEROX FINANCIAL SERVIC I-2815488		110 5120-814	PRINT/COPY MA:	LEASE & USE PAYMENT	150023	345.53
					VENDOR 01-003762 TOTALS		345.53
01-010900	D TO Z SPORTS	I-28169	110 5120-519	OTHER PROFESS:	RETIREMENT CLOCKS	150054	180.00
					VENDOR 01-010900 TOTALS		180.00
01-043522	STAPLES CREDIT PLAN	I-202109240163	110 5120-311	OFFICE SUPPLI:	OFFICE SUPPLIES	150008	130.02
					VENDOR 01-043522 TOTALS		130.02
DEPARTMENT 120 CITY CLERK						TOTAL:	655.55
01-003527	INB	I-202109280214	110 5150-811	BANK SERVICE :	EPAY FEES 8/2021	150078	14.27
					VENDOR 01-003527 TOTALS		14.27
DEPARTMENT 150 FINANCIAL ADMINISTRATION						TOTAL:	14.27

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 160 LEGAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001286	ANCEL GLINK, P.C.	I-83953	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	150035	23.67
					VENDOR 01-001286	TOTALS	23.67
01-002401	SMITHAMUNDSEN	I-657290	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	150103	1,290.00
					VENDOR 01-002401	TOTALS	1,290.00
01-003667	TAPELLA & EBERSPACHER	I-79496	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	150106	275.00
01-003667	TAPELLA & EBERSPACHER	I-79497	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	150106	1,900.00
01-003667	TAPELLA & EBERSPACHER	I-79498	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	150106	1,160.00
01-003667	TAPELLA & EBERSPACHER	I-OCT2021-LEGALSERV	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	150106	3,750.00
					VENDOR 01-003667	TOTALS	7,085.00
DEPARTMENT 160 LEGAL SERVICES						TOTAL:	8,398.67
01-001620	VERIZON WIRELESS	I-9888528053	110 5170-533	CELLULAR PHON:	MOBILES	150009	112.86
					VENDOR 01-001620	TOTALS	112.86
01-003259	COM2 RECYCLING SOLUTIO	I-51027	110 5170-319	MISCELLANEOUS:	COMPUTER RECYCLING	150049	354.24
					VENDOR 01-003259	TOTALS	354.24
01-020975	HEART TECHNOLOGIES INC	I-46805	110 5170-516	TECHNOLOGY SU:	HEART MIS	150072	9,700.00
					VENDOR 01-020975	TOTALS	9,700.00
01-023800	CONSOLIDATED COMMUNICA	I-202109240205	110 5170-854	WIDE AREA NET:	101-0937	003552	92.36
					VENDOR 01-023800	TOTALS	92.36
DEPARTMENT 170 COMPUTER INFO SYSTEMS						TOTAL:	10,259.46
01-000483	NATIONAL PUBLIC SAFETY	I-0108943	110 5211-579	MISC OTHER PU:	2022 NATIONAL DIRECT	150092	149.00
					VENDOR 01-000483	TOTALS	149.00



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9888528053	110 5211-533	CELLULAR PHON:	MOBILES	150009	732.23
						VENDOR 01-001620 TOTALS	732.23
01-002401	SMITHAMUNDSEN	I-657287	110 5211-515	LABOR RELATIO:	LEGAL SERVICES	150103	108.00
01-002401	SMITHAMUNDSEN	I-657291	110 5211-515	LABOR RELATIO:	LEGAL SERVICES	150103	540.00
						VENDOR 01-002401 TOTALS	648.00
01-003705	EDWARDS CARPENTRY, INC	I-2340	110 5211-579	MISC OTHER PU:	MOWING 9/17 & 9/24	150061	270.00
01-003705	EDWARDS CARPENTRY, INC	I-2341	110 5211-579	MISC OTHER PU:	MOWING 9/25	150061	35.00
01-003705	EDWARDS CARPENTRY, INC	I-2342	110 5211-579	MISC OTHER PU:	MOWING 9/25	150061	125.00
						VENDOR 01-003705 TOTALS	430.00
01-003762	XEROX FINANCIAL SERVIC	I-2815488	110 5211-814	PRINT/COPY MA:	LEASE & USE PAYMENT	150023	239.60
						VENDOR 01-003762 TOTALS	239.60
01-003943	FESSI	I-E116447	110 5211-579	MISC OTHER PU:	EXTINGUISHER MNTCE	150064	44.55
01-003943	FESSI	I-E1755A	110 5211-579	MISC OTHER PU:	EXTINGUISHER MNTCE	150064	44.55
						VENDOR 01-003943 TOTALS	89.10
01-009057	TECHNOLOGY MANAGEMENT	I-T2205141	110 5211-537	I-WIN ACCESS :	COMM SVCS 8/2021	150107	501.97
						VENDOR 01-009057 TOTALS	501.97
01-010900	D TO Z SPORTS	I-28173	110 5211-319	MISCELLANEOUS:	RETIREE PLAQUES	150054	120.00
						VENDOR 01-010900 TOTALS	120.00
01-040400	RYDIN DECAL	I-385574	110 5211-550	PRINTING & BI:	2022 TEMPORARY HCHT	150100	225.33
						VENDOR 01-040400 TOTALS	225.33
01-043522	STAPLES CREDIT PLAN	I-202109240160	110 5211-311	OFFICE SUPPLI:	SUGAR,WIPES,HAND SAN	150007	116.29
01-043522	STAPLES CREDIT PLAN	I-202109240160	110 5211-319	MISCELLANEOUS:	BATTERIES,COFFEE	150007	159.24
						VENDOR 01-043522 TOTALS	275.53
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	3,410.76

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 212 CRIMINAL INVESTIGATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-031000	LORENZ SUPPLY CO.	I-559222	110 5212-319	MISCELLANEOUS:	DISINFECTANT	150084	20.77
VENDOR 01-031000 TOTALS							20.77
01-041990	SIRCHIE FINGER PRINT L	I-0513508-IN	110 5212-319	MISCELLANEOUS:	LIFTING TAPE,EVIDENC	150102	277.06
VENDOR 01-041990 TOTALS							277.06
01-043522	STAPLES CREDIT PLAN	I-202109240160	110 5212-319	MISCELLANEOUS:	USB'S	150007	144.97
VENDOR 01-043522 TOTALS							144.97
DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:							442.80
01-001487	AUTOZONE, INC.	I-0637419074	110 5223-318	VEHICLE PARTS:	AIR FILTER	150037	7.89
VENDOR 01-001487 TOTALS							7.89
01-002958	BATTERY SPECIALISTS, I	I-183140	110 5223-318	VEHICLE PARTS:	BATTERY SPECIALISTS, 150040		89.95
01-002958	BATTERY SPECIALISTS, I	I-183177	110 5223-318	VEHICLE PARTS:	BATTERY SPECIALISTS, 150040		89.95
VENDOR 01-002958 TOTALS							179.90
DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL:							187.79
01-001070	AMEREN ILLINOIS	I-202109240186	110 5224-321	UTILITIES	: 1700 WABASH	003533	2,959.72
01-001070	AMEREN ILLINOIS	I-202109240192	110 5224-321	UTILITIES	: 620 S 12TH	003539	49.45
VENDOR 01-001070 TOTALS							3,009.17
01-001612	ARAB	I-391725	110 5224-439	OTHER REPAIR	: PEST CONTROL	150036	135.00
VENDOR 01-001612 TOTALS							135.00
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5224-321	UTILITIES	: 1700 WABASH	150075	2,381.38
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5224-321	UTILITIES	: 620 S 12TH	150075	16.51
VENDOR 01-002194 TOTALS							2,397.89

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	110 5224-321	UTILITIES	: 1700 WABASH	150105	29.61
						VENDOR 01-003557 TOTALS	29.61
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	5,571.67
01-001070	AMEREN ILLINOIS	I-202109240185	110 5241-321	UTILITIES	: 2700 MARSHALL	003532	57.77
01-001070	AMEREN ILLINOIS	I-202109240189	110 5241-321	UTILITIES	: 2700 MARSHALL	003536	8.85
01-001070	AMEREN ILLINOIS	I-202109240196	110 5241-321	UTILITIES	: 1801 PRAIRIE	003543	61.98
						VENDOR 01-001070 TOTALS	128.60
01-001620	VERIZON WIRELESS	I-9888528053	110 5241-532	TELEPHONE	: MOBILES	150009	216.06
						VENDOR 01-001620 TOTALS	216.06
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5241-321	UTILITIES	: 2700 MARSHALL	150075	139.74
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5241-321	UTILITIES	: 2700 MARSHALL STA 3	150075	2.60
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5241-321	UTILITIES	: 1801 PRAIRIE	150075	53.05
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5241-321	UTILITIES	: 1801 PRAIRIE	150075	1.09
						VENDOR 01-002194 TOTALS	196.48
01-002401	SMITHAMUNDSEN	I-658398	110 5241-515	LABOR RELATIO:	LEGAL SERVICES	150103	39.06
						VENDOR 01-002401 TOTALS	39.06
01-002940	BANNER FIRE EQUIPMENT	I-01P23141	110 5241-434	REPAIR OF VEH:	SIREN BRAKE ASSEMBLE	150038	216.28
						VENDOR 01-002940 TOTALS	216.28
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	110 5241-321	UTILITIES	: 2700 MARSHALL AVE	150105	8.11
						VENDOR 01-003557 TOTALS	8.11
01-004121	RAPCO INDUSTRIES, INC.	I-075514	110 5241-316	TOOLS & EQUIP:	RAPCO INDUSTRIES, IN	150098	652.13
						VENDOR 01-004121 TOTALS	652.13

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-011700	DELL MARKETING LP	I-10520444377	110 5241-863	COMPUTERS	: FD TRAINING PC	150058	1,003.04
						VENDOR 01-011700 TOTALS	1,003.04
01-012970	DON BAKER'S PEST CONTR	I-17371	110 5241-579	MISC OTHER PU:	PEST CONTROL STA 3	150060	75.00
01-012970	DON BAKER'S PEST CONTR	I-17406	110 5241-579	MISC OTHER PU:	PEST CONTROL STA 1	150060	75.00
01-012970	DON BAKER'S PEST CONTR	I-17647	110 5241-579	MISC OTHER PU:	PEST CONTROL STA 3	150060	75.00
01-012970	DON BAKER'S PEST CONTR	I-17648	110 5241-579	MISC OTHER PU:	PEST CONTROL STA 1	150060	75.00
						VENDOR 01-012970 TOTALS	300.00
01-025600	ILMO PRODUCTS COMPANY	I-01216598	110 5241-313	MEDICAL & SAF:	CYLINDER RENTAL	150021	53.70
						VENDOR 01-025600 TOTALS	53.70
01-031000	LORENZ SUPPLY CO.	I-559450	110 5241-312	CLEANING SUPP:	TOWELS,LINERS	150084	122.39
01-031000	LORENZ SUPPLY CO.	I-559450-1	110 5241-312	CLEANING SUPP:	WIPES	150084	89.49
						VENDOR 01-031000 TOTALS	211.88
01-033800	MATTOON WATER DEPT	I-202109240207	110 5241-321	UTILITIES	: 2700 MARSHALL	003556	30.74
						VENDOR 01-033800 TOTALS	30.74
01-036080	MUNICIPAL EMERGENCY SE	I-IN1624516	110 5241-315	UNIFORMS & CL:	EMS PANTS	150091	104.24
						VENDOR 01-036080 TOTALS	104.24
						DEPARTMENT 241 FIRE PROTECTION ADMIN. TOTAL:	3,160.32
01-003762	XEROX FINANCIAL SERVIC	I-2815488	110 5261-311	OFFICE SUPPLI:	LEASE & USE PAYMENT	150023	29.28
						VENDOR 01-003762 TOTALS	29.28
						DEPARTMENT 261 COMMUNITY DEVELOPMENT TOTAL:	29.28
01-001620	VERIZON WIRELESS	I-9888528053	110 5310-533	CELLULAR PHON:	MOBILES	150009	56.19
						VENDOR 01-001620 TOTALS	56.19

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003488	SSC SERVICES, INC.	I-8242	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	150104	66.00
01-003488	SSC SERVICES, INC.	I-8244	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	150104	66.00
						VENDOR 01-003488 TOTALS	132.00
01-003762	XEROX FINANCIAL SERVIC	I-2815488	110 5310-814	PRINT/COPY MA:	LEASE & USE PAYMENT	150023	87.87
						VENDOR 01-003762 TOTALS	87.87
01-021348	LEE ENTERPRISES-CENTRA	I-113709-1*	110 5310-540	ADVERTISING :	ENGINEERING TECH ADV	150083	98.00
						VENDOR 01-021348 TOTALS	98.00
01-039210	ADVANCED DISPOSAL	I-F50000666179	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	003515	908.25
01-039210	ADVANCED DISPOSAL	I-F50000666813	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	003515	215.08
						VENDOR 01-039210 TOTALS	1,123.33
DEPARTMENT 310 PUBLIC WORKS						TOTAL:	1,497.39
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01-000061	HOME DEPOT	I-202109280213	110 5320-316	TOOLS & EQUIP:	ARMOR ALL, LOCTITE	150074	22.68
01-000061	HOME DEPOT	I-202109280213	110 5320-439	OTHER REPAIR :	LOCTITE	150074	8.68
						VENDOR 01-000061 TOTALS	31.36
01-001070	AMEREN ILLINOIS	I-202109240188	110 5320-321	UTILITIES :	401 DEWITT	003535	140.45
						VENDOR 01-001070 TOTALS	140.45
01-001213	DIESEL SPEED REPAIR, I	I-18995	110 5320-434	REPAIR OF VEH:	UNIT 505 REPAIRS	150059	25.93
01-001213	DIESEL SPEED REPAIR, I	I-19008	110 5320-434	REPAIR OF VEH:	REPAIR POWER PLANT	150059	31.27
						VENDOR 01-001213 TOTALS	57.20
01-001852	ROCKE OVERHEAD DOORS	I-44952	110 5320-439	OTHER REPAIR :	REMOTES	150099	183.33
						VENDOR 01-001852 TOTALS	183.33

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5320-321	UTILITIES	: 401 DEWITT AVE EAST	150075	90.85
					VENDOR 01-002194 TOTALS		90.85
01-002541	MLB OUTDOOR PRODUCTS	I-49493	110 5320-316	TOOLS & EQUIP:	CHAIN, AIR FILTERS	150089	80.71
					VENDOR 01-002541 TOTALS		80.71
01-002958	BATTERY SPECIALISTS, I	I-183219	110 5320-318	VEHICLE PARTS:	BATTERY SPECIALISTS, 150040		29.98
					VENDOR 01-002958 TOTALS		29.98
01-003206	BIRKEYS	I-W29991	110 5320-318	VEHICLE PARTS:	MOWER REPAIRS	150041	63.86
					VENDOR 01-003206 TOTALS		63.86
01-003270	DARRIN'S TIRE AND AUTO	I-19462	110 5320-434	REPAIR OF VEH:	OIL CHANGE UNIT 525	150055	9.33
					VENDOR 01-003270 TOTALS		9.33
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	110 5320-321	UTILITIES	: 401 DEWITT	150105	9.53
					VENDOR 01-003557 TOTALS		9.53
01-003762	XEROX FINANCIAL SERVIC	I-2815488	110 5320-814	PRINT/COPY MA:	LEASE & USE PAYMENT	150023	45.14
					VENDOR 01-003762 TOTALS		45.14
01-003865	ALEX FUQUA	I-JUNE2021-CELLAF	110 5320-533	CELLULAR PHON:	CELL PHONE	150005	16.66
					VENDOR 01-003865 TOTALS		16.66
01-004034	R & R SERVICES OF ILLI	I-16496	110 5320-519	OTHER PROFESS:	GRINDING	150097	23,200.00
					VENDOR 01-004034 TOTALS		23,200.00
01-011600	DEBUHR'S SEED STORE	I-41414	110 5320-315	LANDSCAPING S:	STRAW	150057	13.98
					VENDOR 01-011600 TOTALS		13.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016140	FASTENAL COMPANY	I-ILMAT151349	110 5320-316	TOOLS & EQUIP:	FASTENAL COMPANY	150063	10.41
01-016140	FASTENAL COMPANY	I-ILMAT151506	110 5320-316	TOOLS & EQUIP:	FASTENAL COMPANY	150063	12.85
						VENDOR 01-016140 TOTALS	23.26
01-018100	GANO WELDING SUPPLIES	I-254978	110 5320-440	RENTALS	: WELDING SUPPLIES	150067	63.27
						VENDOR 01-018100 TOTALS	63.27
01-025600	ILMO PRODUCTS COMPANY	I-01216593	110 5320-440	RENTALS	: CYLINDER RENTAL	150021	8.80
01-025600	ILMO PRODUCTS COMPANY	I-01219156	110 5320-316	TOOLS & EQUIP:	WELDING SUPPLIES	150021	12.36
01-025600	ILMO PRODUCTS COMPANY	I-01219275	110 5320-316	TOOLS & EQUIP:	WELDING SUPPLIES	150021	19.61
01-025600	ILMO PRODUCTS COMPANY	I-01229909	110 5320-440	RENTALS	: CYLINDER RENTAL	150076	9.13
01-025600	ILMO PRODUCTS COMPANY	I-01233369	110 5320-316	TOOLS & EQUIP:	WELDING SUPPLIES	150076	6.63
						VENDOR 01-025600 TOTALS	56.53
01-039210	ADVANCED DISPOSAL	I-F50000667976	110 5320-460	OTHER PROP MA:	TRASH SERVICES	003564	246.36
						VENDOR 01-039210 TOTALS	246.36
01-044325	TERMINIX	I-565080	110 5320-460	OTHER PROP MA:	PEST CONTROL	150108	31.66
						VENDOR 01-044325 TOTALS	31.66

DEPARTMENT 320 STREETS TOTAL: 24,393.46

01-001070	AMEREN ILLINOIS	I-202109240165	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	003517	195.10
01-001070	AMEREN ILLINOIS	I-202109240166	110 5381-321	UTILITIES	: 1701 B'DWAY	003518	138.31
01-001070	AMEREN ILLINOIS	I-202109240178	110 5381-321	UTILITIES	: 1701 WABASH	003526	58.70
01-001070	AMEREN ILLINOIS	I-202109240183	110 5381-321	UTILITIES	: 208 N 19TH ST	003530	198.60
						VENDOR 01-001070 TOTALS	590.71
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	150075	102.50
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5381-321	UTILITIES	: 1701 B'DWAY	150075	98.24
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5381-321	UTILITIES	: CITY HALL	150075	881.38
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5381-321	UTILITIES	: 208 N 19TH	150075	5.54
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5381-321	UTILITIES	: 19TH ST LIGHTS	150075	12.92

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5381-321	UTILITIES	: BURGESS	150075	138.32
VENDOR 01-002194 TOTALS							1,238.90
01-003488	SSC SERVICES, INC.	I-8242	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	150104	268.00
01-003488	SSC SERVICES, INC.	I-8244	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	150104	297.95
VENDOR 01-003488 TOTALS							565.95
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	110 5381-321	UTILITIES	: 1701 WABASH	150105	4.40
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	110 5381-321	UTILITIES	: 208 N 19TH	150105	761.27
VENDOR 01-003557 TOTALS							765.67
01-003943	FESSI	I-E117344	110 5381-460	OTHER PROP MA:	EXTINGUISHER MNTCE	150064	54.25
VENDOR 01-003943 TOTALS							54.25
01-031000	LORENZ SUPPLY CO.	I-559906	110 5381-312	CLEANING SUPP:	TOWELS, LINERS	150084	263.20
01-031000	LORENZ SUPPLY CO.	I-559954	110 5381-312	CLEANING SUPP:	URINAL SCREENS, TISSU	150084	329.00
01-031000	LORENZ SUPPLY CO.	I-559954-1	110 5381-312	CLEANING SUPP:	URINAL SCREEN	150084	34.93
VENDOR 01-031000 TOTALS							627.13
01-035600	KONE INC	I-959955709	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 9/2021	150082	516.45
VENDOR 01-035600 TOTALS							516.45
01-044325	TERMINIX	I-564955	110 5381-460	OTHER PROP MA:	PEST CONTROL	150108	86.09
01-044325	TERMINIX	I-565069	110 5381-460	OTHER PROP MA:	PEST CONTROL	150108	65.87
VENDOR 01-044325 TOTALS							151.96
DEPARTMENT 381 CUSTODIAL SERVICES						TOTAL:	4,511.02
01-001070	AMEREN ILLINOIS	I-202109240171	110 5511-321	UTILITIES	: 212 N 12TH	003521	106.06
01-001070	AMEREN ILLINOIS	I-202109240177	110 5511-321	UTILITIES	: 500 B'DWAY	003525	114.32
01-001070	AMEREN ILLINOIS	I-202109240181	110 5511-321	UTILITIES	: 212 N 12TH	003529	58.60



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202109240199	110 5511-321	UTILITIES	: 500 B'DWAY	003546	50.10
01-001070	AMEREN ILLINOIS	I-202109240202	110 5511-321	UTILITIES	: 500 B'DWAY	003549	56.93
						VENDOR 01-001070 TOTALS	386.01
01-001620	VERIZON WIRELESS	I-9888528053	110 5511-533	CELLULAR PHON:	MOBILES	150009	87.54
						VENDOR 01-001620 TOTALS	87.54
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	150075	10.36
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5511-321	UTILITIES	: PETERSON PARK	150075	206.74
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5511-321	UTILITIES	: 212 N 12TH	150075	46.42
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5511-321	UTILITIES	: LAWSON PARK	150075	151.42
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5511-321	UTILITIES	: 312 N 10TH ST BOYS C	150075	0.05
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5511-321	UTILITIES	: PETERSON PARK	150075	293.38
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5511-321	UTILITIES	: 500 B'DWAY	150075	11.36
						VENDOR 01-002194 TOTALS	719.73
01-003206	BIRKEYS	I-P33323	110 5511-433	REPAIR OF MAC:	WEEDEATER REPAIR	150041	33.35
01-003206	BIRKEYS	I-W30362	110 5511-433	REPAIR OF MAC:	MOWER REPAIRS	150041	380.73
						VENDOR 01-003206 TOTALS	414.08
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	110 5511-321	UTILITIES	: 212 N 12TH	150105	5.07
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	110 5511-321	UTILITIES	: 500 B'DWAY	150105	2.70
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	110 5511-321	UTILITIES	: 500 B'DWAY	150105	4.04
						VENDOR 01-003557 TOTALS	11.81
01-003953	AMAZON CAPITAL SERVICE	I-1NHW-TMPY-GPQC	110 5511-319	MISCELLANEOUS:	PHONE CASE	150034	17.94
						VENDOR 01-003953 TOTALS	17.94
01-007100	CCP INDUSTRIES	I-IN02845546	110 5511-313	MEDICAL & SAF:	GLOVES	150045	185.22
01-007100	CCP INDUSTRIES	I-IN02851981	110 5511-319	MISCELLANEOUS:	BLUE RAGS	150045	322.59
						VENDOR 01-007100 TOTALS	507.81

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-031000	LORENZ SUPPLY CO.	I-559707	110 5511-319	MISCELLANEOUS:	LINERS,TOWELS,BLEACH	150084	419.35
VENDOR 01-031000 TOTALS							419.35

DEPARTMENT 511 PARKS TOTAL: 2,564.27

01-000481	PANA WHOLESALE BAIT CO	I-2689322	110 5512-317	CONCESSION & :	CONCESSIONS	150094	205.20
VENDOR 01-000481 TOTALS							205.20

01-001620	VERIZON WIRELESS	I-9888528053	110 5512-533	CELLULAR PHON:	MOBILES	150009	59.53
VENDOR 01-001620 TOTALS							59.53

01-003200	FRED BIGGS ELECTRIC SU	I-341166	110 5512-319	MISCELLANEOUS:	WIRE,FITTINGS,PVC CO	150065	579.27
VENDOR 01-003200 TOTALS							579.27

01-030065	LAKE MATTOON PUBLIC WA	I-202109240155	110 5512-321	UTILITIES	: 1296 CO RD 000 EAST	150006	20.99
01-030065	LAKE MATTOON PUBLIC WA	I-202109240156	110 5512-321	UTILITIES	: 3586 975 NORTH RD	150006	19.15
01-030065	LAKE MATTOON PUBLIC WA	I-202109240157	110 5512-321	UTILITIES	: 2 CO RD 1200 NORTH R	150006	305.11
01-030065	LAKE MATTOON PUBLIC WA	I-202109240158	110 5512-321	UTILITIES	: 1298 CO RD 000 EAST	150006	103.74
01-030065	LAKE MATTOON PUBLIC WA	I-202109240159	110 5512-321	UTILITIES	: 1290 CO RD 000 EAST	150006	120.32
VENDOR 01-030065 TOTALS							569.31

DEPARTMENT 512 LAKE MATTOON TOTAL: 1,413.31

01-001070	AMEREN ILLINOIS	I-202109240170	110 5551-321	UTILITIES	: 500 B'DWAY	003520	397.92
01-001070	AMEREN ILLINOIS	I-202109240173	110 5551-321	UTILITIES	: 632 S 14TH	003522	343.38
01-001070	AMEREN ILLINOIS	I-202109240191	110 5551-321	UTILITIES	: 1 S 22ND	003538	81.78
VENDOR 01-001070 TOTALS							823.08

01-002194	IL POWER MARKETING DBA	I-1461321091	110 5551-321	UTILITIES	: T-BALL COMPLEX	150075	179.06
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5551-321	UTILITIES	: 311 N 6TH ST BLDG 2	150075	11.07
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5551-321	UTILITIES	: KINZEL FIELD	150075	22.67
01-002194	IL POWER MARKETING DBA	I-1461321091	110 5551-321	UTILITIES	: JFL COMPLEX	150075	299.06

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461321091		110 5551-321	UTILITIES	: BOYS COMPLEX	150075	151.42
01-002194	IL POWER MARKETING DBA I-1461321091		110 5551-321	UTILITIES	: GIRLS COMPLEX	150075	162.78
						VENDOR 01-002194 TOTALS	826.06
01-002682	DEANGELO BROTHERS, LLC I-4120189		110 5551-424	LAWN CARE	: SPRAYING WEEDS	150056	1,671.47
01-002682	DEANGELO BROTHERS, LLC I-4120191		110 5551-424	LAWN CARE	: SPRAYING ATHLETIC FI	150056	3,670.83
						VENDOR 01-002682 TOTALS	5,342.30
01-033800	MATTOON WATER DEPT	I-202109240206	110 5551-321	UTILITIES	: BASEBALL DIAMOND	003555	32.59
						VENDOR 01-033800 TOTALS	32.59
						DEPARTMENT 551 SPORTS FACILITIES TOTAL:	7,024.03
01-001070	AMEREN ILLINOIS	I-202109240169	110 5570-321	UTILITIES	: 917 N 22ND	003519	14.48
						VENDOR 01-001070 TOTALS	14.48
01-001620	VERIZON WIRELESS	I-9888528053	110 5570-533	CELLULAR PHON:	MOBILES	150009	49.53
						VENDOR 01-001620 TOTALS	49.53
01-002194	IL POWER MARKETING DBA I-1461321091		110 5570-321	UTILITIES	: 917 N 22ND	150075	1.94
01-002194	IL POWER MARKETING DBA I-1461321091		110 5570-321	UTILITIES	: CEMETERY	150075	27.63
						VENDOR 01-002194 TOTALS	29.57
01-003206	BIRKEYS	I-W30298	110 5570-433	REPAIR OF MAC:	MOWER REPAIR	150041	402.35
						VENDOR 01-003206 TOTALS	402.35
01-037050	NIEMEYER REPAIR SERVIC I-116317		110 5570-433	REPAIR OF MAC:	BELTS	150093	198.24
						VENDOR 01-037050 TOTALS	198.24
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	694.17
						VENDOR SET 110 GENERAL FUND TOTAL:	89,196.88

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202109240164	122 5653-321	NATURAL GAS &	1718 B'DWAY UNIT C	003516	110.10
VENDOR 01-001070 TOTALS							110.10
01-001235	ANGELIA D BURGETT	I-202109300225	122 5653-562	TRAVEL & TRAI:	MILEAGE 9/12-9/15	150042	450.24
VENDOR 01-001235 TOTALS							450.24
01-001663	ADVANCED DIGITAL SOLUT	I-IN33706	122 5653-814	PRINTING/COPY:	XEROX C405	150033	55.76
VENDOR 01-001663 TOTALS							55.76
01-002194	IL POWER MARKETING DBA	I-1461321091	122 5653-321	NATURAL GAS &	1718 B'DWAY UNIT C	150075	43.35
01-002194	IL POWER MARKETING DBA	I-1461321091	122 5653-321	NATURAL GAS &	4219 DEWITT	150075	4.12
VENDOR 01-002194 TOTALS							47.47
01-003953	AMAZON CAPITAL SERVICE	I-16GM-JJNH-3FFG	122 5653-561	BUSINESS MEET:	BOOKS	150034	116.96
VENDOR 01-003953 TOTALS							116.96

DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL: 780.53

VENDOR SET 122 HOTEL TAX FUND TOTAL: 780.53

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 123 FESTIVAL MGMT FUND

DEPARTMENT: 584 BAGELFEST

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033200	MATTOON PRINTING CENTE	I-202109290217	123 5584-540	ADVERTISING	: MAGNETS6	150085	345.00
						VENDOR 01-033200 TOTALS	345.00
						DEPARTMENT 584 BAGELFEST	TOTAL: 345.00
01-001640	GP DESIGNS, INC.	I-2021852	123 5586-432	REPAIR OF STR:	LED BULBS	150069	318.25
						VENDOR 01-001640 TOTALS	318.25
						DEPARTMENT 586 LIGHTWORKS	TOTAL: 318.25
						VENDOR SET 123 FESTIVAL MGMT FUND	TOTAL: 663.25

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012500	IL DEPT OF EMPLOYMENT	I-202109240209	125 5150-240	UNEMPLOYMENT	: 3RD QUARTER UNEMPLOY	003553	940.94
VENDOR 01-012500 TOTALS							940.94

DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL: 940.94

VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL: 940.94

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000117	FULLER-WENTE INC	I-202109300227	128 5604-902	SIDEWALKS & C:	B'DWAY AVE STREETSCA	150066	95,855.09

VENDOR 01-000117 TOTALS 95,855.09

DEPARTMENT 604 MIDTOWN TIF DISTRICT TOTAL: 95,855.09

VENDOR SET 128 MIDTOWN TIF FUND TOTAL: 95,855.09

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000742	BARTELS CONSTRUCTION,	I-202109290218	130 5321-730	IMPROVEMENTS :	2021 MISC CONCRETE	150039	1,872.85
						VENDOR 01-000742 TOTALS	1,872.85
01-002794	HARDESTY CONCRETE	I-202109290222	130 5321-730	IMPROVEMENTS :	SDWLK 2821 PRAIRIE	150070	896.80
01-002794	HARDESTY CONCRETE	I-202109290223	130 5321-730	IMPROVEMENTS :	SDWLK 2801 RICHMOND	150070	3,600.00
						VENDOR 01-002794 TOTALS	4,496.80
01-004281	TONY GARRETT	I-202109290219	130 5321-730	IMPROVEMENTS :	SDWLK 1704 SHELBY	150068	613.60
						VENDOR 01-004281 TOTALS	613.60
01-004282	KINNEY CONTRACTORS, IN	I-202109280216	130 5321-730	IMPROVEMENTS :	2021 MISC PATCHING	150081	72,918.00
						VENDOR 01-004282 TOTALS	72,918.00
01-035154	MID-ILLINOIS CONCRETE	I-238963	130 5321-730	IMPROVEMENTS :	LYTLE PARK	150086	3,599.00
						VENDOR 01-035154 TOTALS	3,599.00
						DEPARTMENT 321 STREETS TOTAL:	83,500.25
						VENDOR SET 130 CAPITAL PROJECT FUND TOTAL:	83,500.25



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 150 I-57 EAST TIF DISTRICT

DEPARTMENT: 604 ADMINISTRATIVE EXPENSES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008200	COLES CO	REGIONAL PLAN I-7261	150 5604-901	STREETS	: DCEO GRANT ADMIN	150048	602.00
						VENDOR 01-008200 TOTALS	602.00
						DEPARTMENT 604 ADMINISTRATIVE EXPENSES TOTAL:	602.00
						VENDOR SET 150 I-57 EAST TIF DISTRICT TOTAL:	602.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS &amp; WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461321091	211 5351-321	NATURAL GAS &	LAKE PARADISE SHED	150075	6.29
VENDOR 01-002194 TOTALS							6.29
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	211 5351-321	NATURAL GAS &	RR2 WATER DEPT	150105	3.38
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	211 5351-321	NATURAL GAS &	2941 LAKE ROAD	150105	1.35
VENDOR 01-003557 TOTALS							4.73
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							11.02
01-000061	HOME DEPOT	I-202109280213	211 5353-316	TOOLS & EQUIP:	TAPE,DREMEL SET,ROTA	150074	105.14
01-000061	HOME DEPOT	I-202109280213	211 5353-378	PLANT MTCE &	VALVES,CLAMPS	150074	53.64
01-000061	HOME DEPOT	I-202109280213	211 5353-378	PLANT MTCE &	BITS,CLIPS,CORDMATE	150074	38.72
01-000061	HOME DEPOT	I-202109280213	211 5353-378	PLANT MTCE &	FILTERS,DUCT TAPE,GL	150074	97.32
01-000061	HOME DEPOT	I-202109280213	211 5353-316	TOOLS & EQUIP:	SAW	150074	129.00
VENDOR 01-000061 TOTALS							423.82
01-001070	AMEREN ILLINOIS	I-202109240187	211 5353-321	NATURAL GAS &	RR2, WATER DEPT	003534	79.61
01-001070	AMEREN ILLINOIS	I-202109240201	211 5353-321	NATURAL GAS &	2941 LAKE ROAD	003548	65.80
VENDOR 01-001070 TOTALS							145.41
01-001620	VERIZON WIRELESS	I-9888528053	211 5353-533	CELLULAR PHON:	MOBILES	150009	36.01
VENDOR 01-001620 TOTALS							36.01
01-002194	IL POWER MARKETING DBA	I-1461321091	211 5353-321	NATURAL GAS &	LAKE MATTOON PUMP	150075	60.52
01-002194	IL POWER MARKETING DBA	I-1461321091	211 5353-321	NATURAL GAS &	E LAKE PUMP HOUSE	150075	1,120.54
VENDOR 01-002194 TOTALS							1,181.06
01-002434	HAWKINS, INC.	I-6030200	211 5353-314	CHEMICALS	: CHEMICALS	150071	2,639.25
VENDOR 01-002434 TOTALS							2,639.25
01-003097	CINTAS	I-4095876017	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	150046	34.41

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003097	CINTAS	I-4096534240	211 5353-439	OTHER REPAIR :	MOPS,TOWELS,MATS	150046	34.41
						VENDOR 01-003097 TOTALS	68.82
01-003953	AMAZON CAPITAL SERVICE	I-1YYN-Y1XX-DMFV	211 5353-312	CLEANING SUPP:	MOLD CLEANER	150034	79.96
01-003953	AMAZON CAPITAL SERVICE	I-1YYN-Y1XX-N1RV	211 5353-378	PLANT MTCE & :	BEARINGS	150034	76.00
						VENDOR 01-003953 TOTALS	155.96
01-010000	CRAWFORD MURPHY & TILL	I-0216786	211 5353-730	IMPROVEMENTS :	LAKE MATTOON RWPS DE	150052	2,740.00
						VENDOR 01-010000 TOTALS	2,740.00
01-021348	LEE ENTERPRISES-CENTRA	I-11470-1	211 5353-314	CHEMICALS :	WTP CHEMICAL BIDS	150083	63.00
						VENDOR 01-021348 TOTALS	63.00
01-023500	MOTION INDUSTRIES	I-IL64-023044	211 5353-378	PLANT MTCE & :	BELTS	150090	60.03
						VENDOR 01-023500 TOTALS	60.03
01-031000	LORENZ SUPPLY CO.	I-559285	211 5353-311	OFFICE SUPPLI:	TOWELS	150084	63.20
						VENDOR 01-031000 TOTALS	63.20
01-035365	MISSISSIPPI LIME COMPA	I-1573291	211 5353-314	CHEMICALS :	LIME	150088	5,783.50
						VENDOR 01-035365 TOTALS	5,783.50
01-037976	PDC LABORATORIES, INC.	I-I9475283	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	150095	250.00
						VENDOR 01-037976 TOTALS	250.00
01-038300	PERRY'S LOCKSMITH	I-30-78240	211 5353-432	REPAIR OF STR:	SERVICE CALL	150096	175.00
						VENDOR 01-038300 TOTALS	175.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-045155	UPS	I-8Y610371	211 5353-531	POSTAGE	: SHIPPING	150022	21.74
						VENDOR 01-045155 TOTALS	21.74
						DEPARTMENT 353 WATER TREATMENT PLANT TOTAL:	13,806.80
01-000061	HOME DEPOT	I-202109280213	211 5354-316	TOOLS & EQUIP: ARMOR ALL, LOCTITE		150074	22.68
01-000061	HOME DEPOT	I-202109280213	211 5354-439	OTHER REPAIR : LOCTITE		150074	8.68
						VENDOR 01-000061 TOTALS	31.36
01-000619	D & M PLUMBING SERVICE	I-3365	211 5354-439	OTHER REPAIR : WATER LINE REPAIR	92	150053	350.00
						VENDOR 01-000619 TOTALS	350.00
01-001070	AMEREN ILLINOIS	I-202109240174	211 5354-321	NATURAL GAS &: S 12TH ST		003523	16.66
01-001070	AMEREN ILLINOIS	I-202109240179	211 5354-321	NATURAL GAS &: 1201 MARSHALL		003527	28.30
01-001070	AMEREN ILLINOIS	I-202109240188	211 5354-321	NATURAL GAS &: 401 DEWITT		003535	140.46
01-001070	AMEREN ILLINOIS	I-202109240195	211 5354-321	NATURAL GAS &: 621 S 12TH		003542	27.33
01-001070	AMEREN ILLINOIS	I-202109240198	211 5354-321	NATURAL GAS &: 1201 MARSHALL		003545	87.67
						VENDOR 01-001070 TOTALS	300.42
01-001213	DIESEL SPEED REPAIR, I	I-18995	211 5354-434	REPAIR OF VEH: UNIT 505 REPAIRS		150059	25.93
01-001213	DIESEL SPEED REPAIR, I	I-19008	211 5354-434	REPAIR OF VEH: REPAIR POWER PLANT		150059	31.27
						VENDOR 01-001213 TOTALS	57.20
01-001620	VERIZON WIRELESS	I-9888528053	211 5354-533	CELL PHONES : MOBILES		150009	54.01
						VENDOR 01-001620 TOTALS	54.01
01-001852	ROCKE OVERHEAD DOORS	I-44952	211 5354-439	OTHER REPAIR : REMOTES		150099	183.33
						VENDOR 01-001852 TOTALS	183.33
01-002194	IL POWER MARKETING DBA	I-1461321091	211 5354-321	NATURAL GAS &: 12TH ST PUMP		150075	0.80
01-002194	IL POWER MARKETING DBA	I-1461321091	211 5354-321	NATURAL GAS &: 1201 MARSHALL AVE		150075	136.28

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461321091		211 5354-321	NATURAL GAS &	3919 DEWITT	150075	3.03
01-002194	IL POWER MARKETING DBA I-1461321091		211 5354-321	NATURAL GAS &	SWORDS STANDPIPE	150075	15.90
01-002194	IL POWER MARKETING DBA I-1461321091		211 5354-321	NATURAL GAS &	EAST TOWER DIVISION	150075	2.98
01-002194	IL POWER MARKETING DBA I-1461321091		211 5354-321	NATURAL GAS &	401 DEWITT AVE EAST	150075	90.85
01-002194	IL POWER MARKETING DBA I-1461321091		211 5354-321	NATURAL GAS &	S 12TH ST	150075	8.75
01-002194	IL POWER MARKETING DBA I-1461321091		211 5354-321	NATURAL GAS &	1201 MARSHALL	150075	4.45
01-002194	IL POWER MARKETING DBA I-1461321091		211 5354-321	NATURAL GAS &	12TH ST LIGHTING	150075	3.93
					VENDOR 01-002194 TOTALS		266.97
01-002541	MLB OUTDOOR PRODUCTS I-49493		211 5354-316	TOOLS & EQUIP:	CHAIN, AIR FILTERS	150089	80.71
					VENDOR 01-002541 TOTALS		80.71
01-002958	BATTERY SPECIALISTS, I I-183219		211 5354-318	VEHICLE PARTS:	BATTERY SPECIALISTS,	150040	29.98
					VENDOR 01-002958 TOTALS		29.98
01-003206	BIRKEYS I-W29991		211 5354-318	VEHICLE PARTS:	MOWER REPAIRS	150041	63.86
					VENDOR 01-003206 TOTALS		63.86
01-003270	DARRIN'S TIRE AND AUTO I-19462		211 5354-434	REPAIR OF VEH:	OIL CHANGE UNIT 525	150055	9.33
					VENDOR 01-003270 TOTALS		9.33
01-003557	SYMMETRY ENERGY SOLUTI I-11688464		211 5354-321	NATURAL GAS &	401 DEWITT	150105	9.53
01-003557	SYMMETRY ENERGY SOLUTI I-11688464		211 5354-321	NATURAL GAS &	1201 MARSHALL	150105	10.47
					VENDOR 01-003557 TOTALS		20.00
01-003762	XEROX FINANCIAL SERVIC I-2815488		211 5354-814	PRINTING/COPY:	LEASE & USE PAYMENT	150023	43.82
					VENDOR 01-003762 TOTALS		43.82
01-003865	ALEX FUQUA I-JUNE2021-CELLAF		211 5354-533	CELL PHONES :	CELL PHONE	150005	16.67
					VENDOR 01-003865 TOTALS		16.67

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016140	FASTENAL COMPANY	I-ILMAT151349	211 5354-316	TOOLS & EQUIP:	FASTENAL COMPANY	150063	10.41
01-016140	FASTENAL COMPANY	I-ILMAT151506	211 5354-316	TOOLS & EQUIP:	FASTENAL COMPANY	150063	12.85
						VENDOR 01-016140 TOTALS	23.26
01-018100	GANO WELDING SUPPLIES	I-254978	211 5354-440	RENTALS	: WELDING SUPPLIES	150067	63.27
						VENDOR 01-018100 TOTALS	63.27
01-025600	ILMO PRODUCTS COMPANY	I-01216593	211 5354-440	RENTALS	: CYLINDER RENTAL	150021	8.80
01-025600	ILMO PRODUCTS COMPANY	I-01219156	211 5354-316	TOOLS & EQUIP:	WELDING SUPPLIES	150021	12.37
01-025600	ILMO PRODUCTS COMPANY	I-01219275	211 5354-316	TOOLS & EQUIP:	WELDING SUPPLIES	150021	19.61
01-025600	ILMO PRODUCTS COMPANY	I-01229909	211 5354-440	RENTALS	: CYLINDER RENTAL	150076	9.13
01-025600	ILMO PRODUCTS COMPANY	I-01233369	211 5354-316	TOOLS & EQUIP:	WELDING SUPPLIES	150076	6.64
						VENDOR 01-025600 TOTALS	56.55
01-025682	IMCO UTILITY SUPPLY	I-1114332-01	211 5354-316	TOOLS & EQUIP:	SHAFT EXTENSION	150077	179.65
01-025682	IMCO UTILITY SUPPLY	I-1114944-02	211 5354-375	LEAK REPAIR M:	ROMAC	150077	379.00
01-025682	IMCO UTILITY SUPPLY	I-1115253-00	211 5354-375	LEAK REPAIR M:	CLAMPS	150077	379.00
01-025682	IMCO UTILITY SUPPLY	I-1115477-00	211 5354-316	TOOLS & EQUIP:	MANHOLE HOOKS,TILE P	150077	803.00
01-025682	IMCO UTILITY SUPPLY	I-1115821-00	211 5354-375	LEAK REPAIR M:	COUPLING	150077	154.21
01-025682	IMCO UTILITY SUPPLY	I-1115822-00	211 5354-375	LEAK REPAIR M:	COUPLING	150077	432.20
01-025682	IMCO UTILITY SUPPLY	I-1115850-00	211 5354-375	LEAK REPAIR M:	IMCO UTILITY SUPPLY	150077	479.00
						VENDOR 01-025682 TOTALS	2,806.06
01-035266	MIDWEST METER INC	I-0135833-IN	211 5354-374	SERVICE LINE	: METERS	150087	2,304.00
						VENDOR 01-035266 TOTALS	2,304.00
01-039210	ADVANCED DISPOSAL	I-F50000667976	211 5354-460	OTHER PROPERT:	TRASH SERVICES	003564	246.36
						VENDOR 01-039210 TOTALS	246.36
01-044325	TERMINIX	I-565080	211 5354-460	OTHER PROPERT:	PEST CONTROL	150108	31.67
						VENDOR 01-044325 TOTALS	31.67

DEPARTMENT 354 WATER DISTRIBUTION TOTAL: 7,038.83

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9888528053	211 5355-532	TELEPHONE	: MOBILES	150009	37.02
VENDOR 01-001620 TOTALS							37.02
01-001657	TYLER TECHNOLOGIES	I-025-349258	211 5355-516	TECHNOLOGY SU:	METER READING INTERF	150109	32.50
VENDOR 01-001657 TOTALS							32.50
01-003490	INFOSEND, INC.	I-197467	211 5355-531	POSTAGE	: WATER/SEWER BILL MAI	150079	1,126.21
01-003490	INFOSEND, INC.	I-197467	211 5355-519	OTHER PROFESS:	WATER/SEWER BILL MAI	150079	353.28
01-003490	INFOSEND, INC.	I-198039	211 5355-531	POSTAGE	: WATER/SEWER BILL MAI	150079	257.33
01-003490	INFOSEND, INC.	I-198039	211 5355-519	OTHER PROFESS:	WATER/SEWER BILL MAI	150079	71.74
VENDOR 01-003490 TOTALS							1,808.56
01-003527	INB	I-202109280215	211 5355-811	BANK SERVICE	: EPAY FEES 8/2021	150078	7.44
VENDOR 01-003527 TOTALS							7.44
01-023800	CONSOLIDATED COMMUNICA	I-202109240204	211 5355-532	TELEPHONE	: 101-5520	003551	46.18
VENDOR 01-023800 TOTALS							46.18
01-025682	IMCO UTILITY SUPPLY	I-1115909-00	211 5355-372	METER TILES,	: METER PITS	150077	390.00
VENDOR 01-025682 TOTALS							390.00
01-035266	MIDWEST METER INC	I-0135814-IN	211 5355-373	WATER METERS	: METERS	150087	4,714.00
VENDOR 01-035266 TOTALS							4,714.00
DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:							7,035.70

01-001620	VERIZON WIRELESS	I-9888528053	211 5356-533	CELLULAR PHON:	MOBILES	150009	56.20
VENDOR 01-001620 TOTALS							56.20

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003488	SSC SERVICES, INC.	I-8242	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	150104	66.00
01-003488	SSC SERVICES, INC.	I-8244	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	150104	66.00
						VENDOR 01-003488 TOTALS	132.00
01-003762	XEROX FINANCIAL SERVIC	I-2815488	211 5356-814	PRINT/COPY MA:	LEASE & USE PAYMENT	150023	85.29
						VENDOR 01-003762 TOTALS	85.29
01-021348	LEE ENTERPRISES-CENTRA	I-113709-1*	211 5356-540	ADVERTISING :	ENGINEERING TECH ADV	150083	98.00
						VENDOR 01-021348 TOTALS	98.00
						DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:	371.49
						VENDOR SET 211 WATER FUND TOTAL:	28,263.84



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-202109280213	212 5342-316	TOOLS & EQUIP:	ARMOR ALL, LOCTITE	150074	22.68
01-000061	HOME DEPOT	I-202109280213	212 5342-439	OTHER REPAIR :	LOCTITE	150074	8.68
					VENDOR 01-000061 TOTALS		31.36
01-000791	EJ EQUIPMENT	I-W12121	212 5342-318	VEHICLE PARTS:	MOTOR REPAIRS	150062	1,772.42
					VENDOR 01-000791 TOTALS		1,772.42
01-001070	AMEREN ILLINOIS	I-202109240188	212 5342-321	UTILITIES :	401 DEWITT	003535	140.46
					VENDOR 01-001070 TOTALS		140.46
01-001213	DIESEL SPEED REPAIR, I	I-18995	212 5342-434	REPAIR OF VEH:	UNIT 505 REPAIRS	150059	25.93
01-001213	DIESEL SPEED REPAIR, I	I-19008	212 5342-434	REPAIR OF VEH:	REPAIR POWER PLANT	150059	31.27
					VENDOR 01-001213 TOTALS		57.20
01-001620	VERIZON WIRELESS	I-9888528053	212 5342-533	CELL PHONES :	MOBILES	150009	54.02
					VENDOR 01-001620 TOTALS		54.02
01-001852	ROCKE OVERHEAD DOORS	I-44952	212 5342-439	OTHER REPAIR :	REMOTES	150099	183.34
					VENDOR 01-001852 TOTALS		183.34
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5342-321	UTILITIES :	401 DEWITT AVE EAST	150075	90.86
					VENDOR 01-002194 TOTALS		90.86
01-002541	MLB OUTDOOR PRODUCTS	I-49493	212 5342-316	TOOLS & EQUIP:	CHAIN, AIR FILTERS	150089	80.71
					VENDOR 01-002541 TOTALS		80.71
01-002958	BATTERY SPECIALISTS, I	I-183219	212 5342-318	VEHICLE PARTS:	BATTERY SPECIALISTS, 150040		29.99
					VENDOR 01-002958 TOTALS		29.99

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003206	BIRKEYS	I-W29991	212 5342-318	VEHICLE PARTS:	MOWER REPAIRS	150041	63.86
					VENDOR 01-003206 TOTALS		63.86
01-003270	DARRIN'S TIRE AND AUTO	I-19462	212 5342-434	REPAIR OF VEH:	OIL CHANGE UNIT 525	150055	9.34
					VENDOR 01-003270 TOTALS		9.34
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	212 5342-321	UTILITIES	: 401 DEWITT	150105	9.54
					VENDOR 01-003557 TOTALS		9.54
01-003762	XEROX FINANCIAL SERVIC	I-2815488	212 5342-814	PRINTING/COPY:	LEASE & USE PAYMENT	150023	43.82
					VENDOR 01-003762 TOTALS		43.82
01-003865	ALEX FUQUA	I-JUNE2021-CELLAF	212 5342-533	CELL PHONES	: CELL PHONE	150005	16.67
					VENDOR 01-003865 TOTALS		16.67
01-016140	FASTENAL COMPANY	I-ILMAT151349	212 5342-316	TOOLS & EQUIP:	FASTENAL COMPANY	150063	10.42
01-016140	FASTENAL COMPANY	I-ILMAT151506	212 5342-316	TOOLS & EQUIP:	FASTENAL COMPANY	150063	12.85
					VENDOR 01-016140 TOTALS		23.27
01-018100	GANO WELDING SUPPLIES	I-254978	212 5342-440	RENTALS	: WELDING SUPPLIES	150067	63.28
					VENDOR 01-018100 TOTALS		63.28
01-025600	ILMO PRODUCTS COMPANY	I-01216593	212 5342-440	RENTALS	: CYLINDER RENTAL	150021	8.80
01-025600	ILMO PRODUCTS COMPANY	I-01219156	212 5342-316	TOOLS & EQUIP:	WELDING SUPPLIES	150021	12.37
01-025600	ILMO PRODUCTS COMPANY	I-01219275	212 5342-316	TOOLS & EQUIP:	WELDING SUPPLIES	150021	19.61
01-025600	ILMO PRODUCTS COMPANY	I-01229909	212 5342-440	RENTALS	: CYLINDER RENTAL	150076	9.14
01-025600	ILMO PRODUCTS COMPANY	I-01233369	212 5342-316	TOOLS & EQUIP:	WELDING SUPPLIES	150076	6.64
					VENDOR 01-025600 TOTALS		56.56
01-025682	IMCO UTILITY SUPPLY	I-1114172-04	212 5342-361	SEWER PIPE	: SEWER PIPE	150077	333.90

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025682	IMCO UTILITY SUPPLY	I-1115790-00	212 5342-361	SEWER PIPE	: SEWER PIPE	150077	1,560.80
						VENDOR 01-025682 TOTALS	1,894.70
01-035154	MID-ILLINOIS CONCRETE	I-238215	212 5342-363	BACKFILL & SU:	HOT PATCH	150086	202.00
01-035154	MID-ILLINOIS CONCRETE	I-238544	212 5342-363	BACKFILL & SU:	HOT PATCH	150086	773.50
01-035154	MID-ILLINOIS CONCRETE	I-238744	212 5342-363	BACKFILL & SU:	CURB & GUTTER	150086	193.00
01-035154	MID-ILLINOIS CONCRETE	I-238745	212 5342-363	BACKFILL & SU:	901 N 13TH	150086	413.00
						VENDOR 01-035154 TOTALS	1,581.50
01-036810	C.R. NEFF PLUMBING, HE	I-50744	212 5342-439	OTHER REPAIR	: SEWER REPAIR 2900 OA	150044	1,032.53
						VENDOR 01-036810 TOTALS	1,032.53
01-039210	ADVANCED DISPOSAL	I-F50000667976	212 5342-460	OTHER PROPERT:	TRASH SERVICES	003564	246.37
						VENDOR 01-039210 TOTALS	246.37
01-044325	TERMINIX	I-565080	212 5342-460	OTHER PROPERT:	PEST CONTROL	150108	31.67
						VENDOR 01-044325 TOTALS	31.67
						DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:	7,513.47
01-001620	VERIZON WIRELESS	I-9888995707	212 5343-533	CELLULAR PHON:	MOBILES	150112	169.26
						VENDOR 01-001620 TOTALS	169.26
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5343-321	NATURAL GAS &:	11669 US HWY 45	150075	33.36
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5343-321	NATURAL GAS &:	4220 DEWITT	150075	8.56
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5343-321	NATURAL GAS &:	2521 N 6TH	150075	867.75
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5343-321	NATURAL GAS &:	3601 OAK	150075	31.66
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5343-321	NATURAL GAS &:	GARFIELD AVE	150075	22.00
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5343-321	NATURAL GAS &:	206 MCFALL RD	150075	5.54
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5343-321	NATURAL GAS &:	1503 N 19TH	150075	6.96
						VENDOR 01-002194 TOTALS	975.83

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004132	VEGA AMERICAS, INC.	I-418251	212 5343-365	LIFT STATION :	SUBMERSIBLE LEVEL TR	150111	1,131.40
VENDOR 01-004132 TOTALS							1,131.40
01-009000	COMMERCIAL ELECTRIC, I	I-20326301	212 5343-433	REPAIR OF MAC:	REPAIR PANEL @ LIFT	150050	407.00
VENDOR 01-009000 TOTALS							407.00
DEPARTMENT 343 SEWER LIFT STATIONS						TOTAL:	2,683.49
01-001070	AMEREN ILLINOIS	I-202109240176	212 5344-321	NATURAL GAS &:	S 9TH ST	003524	27.22
01-001070	AMEREN ILLINOIS	I-202109240180	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	003528	51.65
01-001070	AMEREN ILLINOIS	I-202109240184	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	003531	50.73
01-001070	AMEREN ILLINOIS	I-202109240190	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	003537	49.80
01-001070	AMEREN ILLINOIS	I-202109240193	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	003540	58.16
01-001070	AMEREN ILLINOIS	I-202109240194	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	003541	50.74
01-001070	AMEREN ILLINOIS	I-202109240197	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	003544	49.38
01-001070	AMEREN ILLINOIS	I-202109240200	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	003547	105.60
01-001070	AMEREN ILLINOIS	I-202109240203	212 5344-321	NATURAL GAS &:	820 S 5TH	003550	51.65
VENDOR 01-001070 TOTALS							494.93
01-001620	VERIZON WIRELESS	I-9888528053	212 5344-533	CELLULAR PHON:	MOBILES	150009	72.02
VENDOR 01-001620 TOTALS							72.02
01-002194	IL POWER MARKETING DBA	I-1461321091	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	150075	9,844.26
VENDOR 01-002194 TOTALS							9,844.26
01-002958	BATTERY SPECIALISTS, I	I-183101	212 5344-434	REPAIR OF VEH:	STARTER	150040	250.00
VENDOR 01-002958 TOTALS							250.00
01-003097	CINTAS	I-4095718323	212 5344-439	OTHER REPAIR :	MATS,TOWELS	150046	18.00
01-003097	CINTAS	I-4096385820	212 5344-439	OTHER REPAIR :	MATS	150046	18.00
01-003097	CINTAS	I-4097069048	212 5344-439	OTHER REPAIR :	MATS,TOWELS	150046	18.00
VENDOR 01-003097 TOTALS							54.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	150105	4.04
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	150105	1.68
01-003557	SYMMETRY ENERGY SOLUTI	I-11688464	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	150105	58.17
						VENDOR 01-003557 TOTALS	63.89
01-003715	HODELS, INC.	I-01-88358	212 5344-433	REPAIR OF MAC:	REAR GATE VALVE ACTU	150073	279.15
						VENDOR 01-003715 TOTALS	279.15
01-003762	XEROX FINANCIAL SERVIC	I-2815488	212 5344-814	COPY MACHINE :	LEASE & USE PAYMENT	150023	44.95
						VENDOR 01-003762 TOTALS	44.95
01-004283	C AND C PUMPS & SUPPLY	I-INV26502	212 5344-730	IMPROVEMENTS :	SEWAGE PUMP & FLOAT	150043	2,836.27
						VENDOR 01-004283 TOTALS	2,836.27
01-006780	CLARK DIETZ INC	I-432263	212 5344-730	IMPROVEMENTS :	WWTP NUTRIENT REMOVA	150047	5,377.50
						VENDOR 01-006780 TOTALS	5,377.50
01-009000	COMMERCIAL ELECTRIC, I	I-20328501	212 5344-730	IMPROVEMENTS :	CIRCUIT FOR FLOW MET	150050	203.50
						VENDOR 01-009000 TOTALS	203.50
01-027795	JT MUFFLER	I-202109290224	212 5344-434	REPAIR OF VEH:	TIRES	150080	217.18
						VENDOR 01-027795 TOTALS	217.18
01-044325	TERMINIX	I-565151	212 5344-439	OTHER REPAIR :	PEST CONTROL	150108	60.00
						VENDOR 01-044325 TOTALS	60.00
01-045505	VANDEVANTER ENGINEERIN	I-5517886	212 5344-433	REPAIR OF MAC:	REPAIR PUMP	150110	3,055.21
						VENDOR 01-045505 TOTALS	3,055.21

DEPARTMENT 344 WASTEWATER TREATMNT PLANTTOTAL: 22,852.86

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING &amp; COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9888528053	212 5345-532	TELEPHONE	: MOBILES	150009	37.02
					VENDOR 01-001620	TOTALS	37.02
01-001657	TYLER TECHNOLOGIES	I-025-349258	212 5345-516	TECHNOLOGY SU:	METER READING INTERF	150109	32.50
					VENDOR 01-001657	TOTALS	32.50
01-003490	INFOSEND, INC.	I-197467	212 5345-531	POSTAGE	: WATER/SEWER BILL MAI	150079	1,126.22
01-003490	INFOSEND, INC.	I-197467	212 5345-519	OTHER PROFESS:	WATER/SEWER BILL MAI	150079	353.27
01-003490	INFOSEND, INC.	I-198039	212 5345-531	POSTAGE	: WATER/SEWER BILL MAI	150079	257.33
01-003490	INFOSEND, INC.	I-198039	212 5345-519	OTHER PROFESS:	WATER/SEWER BILL MAI	150079	71.74
					VENDOR 01-003490	TOTALS	1,808.56
01-003527	INB	I-202109280215	212 5345-811	BANK SERVICE	: EPAY FEES 8/2021	150078	7.43
					VENDOR 01-003527	TOTALS	7.43
01-023800	CONSOLIDATED COMMUNICA	I-202109240204	212 5345-532	TELEPHONE	: 101-5520	003551	46.18
					VENDOR 01-023800	TOTALS	46.18
01-025682	IMCO UTILITY SUPPLY	I-1115909-00	212 5345-372	METER TILES R:	METER PITS	150077	390.00
					VENDOR 01-025682	TOTALS	390.00
01-035266	MIDWEST METER INC	I-0135814-IN	212 5345-373	WATER METERS	: METERS	150087	4,714.00
					VENDOR 01-035266	TOTALS	4,714.00
					DEPARTMENT 345	ACCOUNTING & COLLECTION	TOTAL: 7,035.69

01-001620	VERIZON WIRELESS	I-9888528053	212 5346-533	CELLULAR PHON:	MOBILES	150009	56.20
					VENDOR 01-001620	TOTALS	56.20

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 346 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003488	SSC SERVICES, INC.	I-8242	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	150104	66.00
01-003488	SSC SERVICES, INC.	I-8244	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	150104	66.00
						VENDOR 01-003488 TOTALS	132.00
01-003762	XEROX FINANCIAL SERVIC	I-2815488	212 5346-814	PRINT/COPY MA:	LEASE & USE PAYMENT	150023	85.29
						VENDOR 01-003762 TOTALS	85.29
01-021348	LEE ENTERPRISES-CENTRA	I-113709-1*	212 5346-540	ADVERTISING :	ENGINEERING TECH ADV	150083	98.00
						VENDOR 01-021348 TOTALS	98.00

DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL: 371.49

VENDOR SET 212 SEWER FUND TOTAL: 40,457.00

REPORT GRAND TOTAL: 340,259.78

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	110-5110-827	VGT ALLOCATION-DEMOLITIONS	500.00	48,000	36,065.60		
	110-5110-828	VGT ALLOCATION-CITY PROPER	14,468.66	48,000	28,874.86		
	110-5120-311	OFFICE SUPPLIES	130.02	2,055	1,444.83		
	110-5120-519	OTHER PROFESSIONAL SERVICE	180.00	16,550	10,707.48		
	110-5120-814	PRINT/COPY MACH LEASE & MA	345.53	4,700	2,896.17		
	110-5150-811	BANK SERVICE CHARGES	14.27	1,000	768.05		
	110-5160-519	OTHER PROFESSIONAL SERVICE	8,398.67	55,000	25,541.33		
	110-5170-319	MISCELLANEOUS SUPPLIES	354.24	500	145.76		
	110-5170-516	TECHNOLOGY SUPPORT SERVIC	9,700.00	62,100	26,277.26		
	110-5170-533	CELLULAR PHONE	112.86	1,450	885.06		
	110-5170-854	WIDE AREA NETWORK WIRING A	92.36	1,200	738.20		
	110-5211-311	OFFICE SUPPLIES	116.29	3,500	1,914.10		
	110-5211-319	MISCELLANEOUS SUPPLIES	279.24	3,150	2,476.07		
	110-5211-515	LABOR RELATIONS COUNSEL	648.00	5,000	3,073.00-	Y	
	110-5211-533	CELLULAR PHONE	732.23	10,000	5,391.45		
	110-5211-537	I-WIN ACCESS CHARGE	501.97	6,500	3,488.18		
	110-5211-550	PRINTING & BINDING	225.33	2,000	382.78-	Y	
	110-5211-579	MISC OTHER PURCHASED SERVI	668.10	119,000	43,102.88		
	110-5211-814	PRINT/COPY MACH LEASE & MA	239.60	5,500	3,102.49		
	110-5212-319	MISCELLANEOUS SUPPLIES	442.80	9,000	7,030.67		
	110-5223-318	VEHICLE PARTS	187.79	4,000	3,593.13		
	110-5224-321	UTILITIES	5,436.67	55,000	28,264.77		
	110-5224-439	OTHER REPAIR & MAINT SRVCS	135.00	15,000	14,582.48		
	110-5241-312	CLEANING SUPPLIES	211.88	4,200	2,077.25		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	53.70	7,550	3,587.21		
	110-5241-315	UNIFORMS & CLOTHING	104.24	43,525	35,677.92		
	110-5241-316	TOOLS & EQUIPMENT	652.13	8,700	3,373.86		
	110-5241-321	UTILITIES	363.93	8,200	4,679.17		
	110-5241-434	REPAIR OF VEHICLES	216.28	23,000	17,195.33-	Y	
	110-5241-515	LABOR RELATIONS COUNSEL	39.06	40,000	15,659.92		
	110-5241-532	TELEPHONE	216.06	8,500	5,039.91		
	110-5241-579	MISC OTHER PURCHASED SERVI	300.00	9,767	6,297.69		
	110-5241-863	COMPUTERS	1,003.04	8,000	6,996.96		
	110-5261-311	OFFICE SUPPLIES	29.28	600	404.80		
	110-5310-421	DISPOSAL SERVICES	1,123.33	28,000	16,179.08		
	110-5310-460	OTHER PROFESSIONAL SERVICE	132.00	3,500	1,896.04		
	110-5310-533	CELLULAR PHONE	56.19	1,200	751.56		
	110-5310-540	ADVERTISING	98.00	100	169.00-	Y	
	110-5310-814	PRINT/COPY MACH LEASE & MA	87.87	1,000	594.83		
	110-5320-315	LANDSCAPING SUPPLIES	13.98	1,000	19.78		
	110-5320-316	TOOLS & EQUIPMENT	165.25	10,000	7,735.84		
	110-5320-318	VEHICLE PARTS	93.84	17,000	14,200.18		
	110-5320-321	UTILITIES	240.83	8,000	5,890.14		
	110-5320-434	REPAIR OF VEHICLES	66.53	14,000	5,728.24		
	110-5320-439	OTHER REPAIR & MAINT SRVCS	192.01	4,000	2,217.84		
	110-5320-440	RENTALS	81.20	6,000	5,798.52		
	110-5320-460	OTHER PROP MAINT SERVICES	278.02	3,000	72.90		



## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5320-519	OTHER PROFESSIONAL SERVICE	23,200.00	80,000	55,410.00		
	110-5320-533	CELLULAR PHONE	16.66	400	233.35		
	110-5320-814	PRINT/COPY MACH LEASE & MA	45.14	500	282.70		
	110-5381-312	CLEANING SUPPLIES	627.13	3,500	1,535.17		
	110-5381-321	UTILITIES	2,595.28	50,000	28,358.85		
	110-5381-435	ELEVATOR SERVICE AGREEMEN	516.45	8,000	5,277.52		
	110-5381-460	OTHER PROP MAINT SERVICES	772.16	18,000	9,622.04		
	110-5511-313	MEDICAL & SAFETY SUPPLIES	185.22	250	343.36-	Y	
	110-5511-319	MISCELLANEOUS SUPPLIES	759.88	13,000	4,340.07-	Y	
	110-5511-321	UTILITIES	1,117.55	23,000	13,126.27		
	110-5511-433	REPAIR OF MACHINERY	414.08	10,000	4,524.98		
	110-5511-533	CELLULAR PHONE	87.54	1,225	787.02		
	110-5512-317	CONCESSION & SOUVENIR SUPP	205.20	35,000	11,081.88		
	110-5512-319	MISCELLANEOUS SUPPLIES	579.27	18,000	4,267.59		
	110-5512-321	UTILITIES	569.31	36,000	11,789.34		
	110-5512-533	CELLULAR PHONE	59.53	1,000	702.11		
	110-5551-321	UTILITIES	1,681.73	30,000	14,790.83		
	110-5551-424	LAWN CARE	5,342.30	17,000	7,907.70		
	110-5570-321	UTILITIES	44.05	4,000	2,961.58		
	110-5570-433	REPAIR OF MACHINERY	600.59	5,000	2,853.92-	Y	
	110-5570-533	CELLULAR PHONE	49.53	1,200	952.11		
	122-5653-321	NATURAL GAS & ELECTRIC (CI	157.57	2,600	1,580.61		
	122-5653-561	BUSINESS MEETING EXPENSE	116.96	1,200	628.03		
	122-5653-562	TRAVEL & TRAINING	450.24	5,000	4,295.01		
	122-5653-814	PRINTING/COPY MACH LEASE/M	55.76	1,500	921.90		
	123-5584-540	ADVERTISING	345.00	12,000	424.07-	Y	
	123-5586-432	REPAIR OF STRUCTURES	318.25	20,000	5,713.75-	Y	
	125-5150-240	UNEMPLOYMENT COMP.	940.94	12,685	10,623.79		
	128-5604-902	SIDEWALKS & CROSSWALKS	95,855.09	751,000	320,006.40		
	130-5321-730	IMPROVEMENTS OTHER THAN BL	83,500.25	635,669	266,197.58		
	150-5604-901	STREETS	602.00	149,000	19,209.42-	Y	
	211-5351-321	NATURAL GAS & ELECTRIC	11.02	0	654.71-	Y	
	211-5353-311	OFFICE SUPPLIES	63.20	600	445.66		
	211-5353-312	CLEANING SUPPLIES	79.96	600	408.02		
	211-5353-314	CHEMICALS	8,485.75	215,000	127,713.71		
	211-5353-316	TOOLS & EQUIPMENT	234.14	1,500	746.87		
	211-5353-321	NATURAL GAS & ELECTRIC	1,326.47	140,000	94,197.23		
	211-5353-378	PLANT MTCE & REPAIR	325.71	10,000	6,657.77-	Y	
	211-5353-432	REPAIR OF STRUCTURES	175.00	13,000	9,702.64		
	211-5353-439	OTHER REPAIR & MAINT. SERV	68.82	3,000	1,372.64		
	211-5353-519	OTHER PROFESSIONAL SERVICE	250.00	15,000	12,332.50		
	211-5353-531	POSTAGE	21.74	100	66.99		
	211-5353-533	CELLULAR PHONE	36.01	1,500	1,069.95		
	211-5353-730	IMPROVEMENTS OTHER THAN BL	2,740.00	146,450	138,331.87-	Y	
	211-5354-316	TOOLS & EQUIPMENT	1,147.92	17,000	8,355.79		
	211-5354-318	VEHICLE PARTS	93.84	7,500	4,700.04		
	211-5354-321	NATURAL GAS & ELECTRIC	587.39	29,000	19,179.73		
	211-5354-374	SERVICE LINE MATERIALS	2,304.00	18,000	42,971.96-	Y	

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	211-5354-375	LEAK REPAIR MATERIALS	1,823.41	25,000	19,007.59		
	211-5354-434	REPAIR OF VEHICLES	66.53	11,000	2,341.14		
	211-5354-439	OTHER REPAIR & MAINT. SERV	542.01	1,000	745.24-	Y	
	211-5354-440	RENTALS	81.20	5,000	1,503.52		
	211-5354-460	OTHER PROPERTY MAINT. SERV	278.03	4,000	724.84		
	211-5354-533	CELL PHONES	70.68	1,000	563.25		
	211-5354-814	PRINTING/COPY MACH LEASE/M	43.82	600	389.07		
	211-5355-372	METER TILES, RIMS & LIDS	390.00	3,000	1,629.00-	Y	
	211-5355-373	WATER METERS	4,714.00	11,000	2,183.50		
	211-5355-516	TECHNOLOGY SUPPORT SERVICE	32.50	27,000	20,624.15		
	211-5355-519	OTHER PROFESSIONAL SERVICE	425.02	5,000	3,288.94		
	211-5355-531	POSTAGE	1,383.54	16,000	10,393.20		
	211-5355-532	TELEPHONE	83.20	3,000	1,768.06		
	211-5355-811	BANK SERVICE CHARGES	7.44	15,000	7,174.27		
	211-5356-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	1,896.03		
	211-5356-533	CELLULAR PHONE	56.20	1,200	751.52		
	211-5356-540	ADVERTISING	98.00	100	220.80-	Y	
	211-5356-814	PRINT/COPY MACH LEASE & MA	85.29	1,000	606.74		
	212-5342-316	TOOLS & EQUIPMENT	165.28	10,000	530.84		
	212-5342-318	VEHICLE PARTS	1,866.27	17,000	4,924.01		
	212-5342-321	UTILITIES	240.86	5,000	3,253.01		
	212-5342-361	SEWER PIPE	1,894.70	5,000	14,026.28-	Y	
	212-5342-363	BACKFILL & SURFACE MATERIA	1,581.50	20,000	1,863.72-	Y	
	212-5342-434	REPAIR OF VEHICLES	66.54	15,000	6,727.93		
	212-5342-439	OTHER REPAIR & MTCE SERVIC	1,224.55	20,000	14,409.14		
	212-5342-440	RENTALS	81.22	10,000	9,798.50		
	212-5342-460	OTHER PROPERTY MTCE SERVIC	278.04	3,000	72.76		
	212-5342-533	CELL PHONES	70.69	1,000	563.25		
	212-5342-814	PRINTING/COPY MACH LEASE/M	43.82	500	289.07		
	212-5343-321	NATURAL GAS & ELECTRIC	975.83	51,000	28,384.15		
	212-5343-365	LIFT STATION REPAIR MATERI	1,131.40	5,000	3,588.66		
	212-5343-433	REPAIR OF MACHINERY	407.00	10,000	4,802.16-	Y	
	212-5343-533	CELLULAR PHONE	169.26	2,000	984.44		
	212-5344-321	NATURAL GAS & ELECTRIC	10,403.08	240,000	137,773.77		
	212-5344-433	REPAIR OF MACHINERY	3,334.36	25,000	12,828.54		
	212-5344-434	REPAIR OF VEHICLES	467.18	2,000	17.60-	Y	
	212-5344-439	OTHER REPAIR & MNTCE SERVI	114.00	14,000	9,930.79		
	212-5344-533	CELLULAR PHONE	72.02	2,000	1,639.90		
	212-5344-730	IMPROVEMENTS OTHER THAN BL	8,417.27	470,000	692.59		
	212-5344-814	COPY MACHINE	44.95	800	548.20		
	212-5345-372	METER TILES RIMS & LIDS	390.00	3,000	1,629.00-	Y	
	212-5345-373	WATER METERS	4,714.00	11,000	2,183.50		
	212-5345-516	TECHNOLOGY SUPPORT SERVICE	32.50	31,000	23,374.15		
	212-5345-519	OTHER PROFESSIONAL SERVICE	425.01	5,000	3,288.96		
	212-5345-531	POSTAGE	1,383.55	16,000	10,393.19		
	212-5345-532	TELEPHONE	83.20	3,000	1,768.06		
	212-5345-811	BANK SERVICE CHARGES	7.43	15,000	7,175.22		
	212-5346-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	1,896.03		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	212-5346-533	CELLULAR PHONE	56.20	1,200	751.47		
	212-5346-540	ADVERTISING	98.00	100	183.00-	Y	
	212-5346-814	PRINT/COPY MACH LEASE & MA	85.29	1,000	606.74		
		TOTAL:	340,259.78				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110-110	CITY COUNCIL	14,968.66
110-120	CITY CLERK	655.55
110-150	FINANCIAL ADMINISTRATION	14.27
110-160	LEGAL SERVICES	8,398.67
110-170	COMPUTER INFO SYSTEMS	10,259.46
110-211	POLICE ADMINISTRATION	3,410.76
110-212	CRIMINAL INVESTIGATION	442.80
110-223	AUTOMOTIVE SERVICES	187.79
110-224	POLICE BUILDINGS	5,571.67
110-241	FIRE PROTECTION ADMIN.	3,160.32
110-261	COMMUNITY DEVELOPMENT	29.28
110-310	PUBLIC WORKS	1,497.39
110-320	STREETS	24,393.46
110-381	CUSTODIAL SERVICES	4,511.02
110-511	PARKS	2,564.27
110-512	LAKE MATTOON	1,413.31
110-551	SPORTS FACILITIES	7,024.03
110-570	DODGE GROVE CEMETERY	694.17
-----		
110 TOTAL	GENERAL FUND	89,196.88
122-653	HOTEL TAX ADMINISTRATION	780.53
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122 TOTAL	HOTEL TAX FUND	780.53
123-584	BAGELFEST	345.00
123-586	LIGHTWORKS	318.25
-----		
123 TOTAL	FESTIVAL MGMT FUND	663.25
125-150	FINANCIAL ADMINISTRATION	940.94
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125 TOTAL	INSURANCE & TORT JDMNT	940.94
128-604	MIDTOWN TIF DISTRICT	95,855.09

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
128 TOTAL	MIDTOWN TIF FUND	95,855.09
130-321	STREETS	83,500.25
130 TOTAL	CAPITAL PROJECT FUND	83,500.25
150-604	ADMINISTRATIVE EXPENSES	602.00
150 TOTAL	I-57 EAST TIF DISTRICT	602.00
211-351	RESERVOIRS & WTR SOURCES	11.02
211-353	WATER TREATMENT PLANT	13,806.80
211-354	WATER DISTRIBUTION	7,038.83
211-355	ACCOUNTING & COLLECTION	7,035.70
211-356	ADMINISTRATIVE & GENERAL	371.49
211 TOTAL	WATER FUND	28,263.84
212-342	SEWER COLLECTION SYSTEM	7,513.47
212-343	SEWER LIFT STATIONS	2,683.49
212-344	WASTEWATER TREATMNT PLANT	22,852.86
212-345	ACCOUNTING & COLLECTION	7,035.69
212-346	ADMINISTRATIVE & GENERAL	371.49
212 TOTAL	SEWER FUND	40,457.00
	** TOTAL **	340,259.78

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 411 STOP LOSS INS COVERAGE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003657	AETNA	I-H9455863	221 5411-211	STOP LOSS INS:	OCTOBER STOP LOSS	150024	56,212.11
						VENDOR 01-003657 TOTALS	56,212.11
						DEPARTMENT 411 STOP LOSS INS COVERAGE TOTAL:	56,212.11
01-003657	AETNA	I-H9455862	221 5412-211	HEALTH PLAN A:	OCTOBER SUPPLEMENT	150024	23,520.32
01-003657	AETNA	I-H9455863	221 5412-211	HEALTH PLAN A:	OCTOBER ADMIN	150024	2,653.50
						VENDOR 01-003657 TOTALS	26,173.82
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	26,173.82
01-003639	AETNA	I-202109240211	221 5413-211	MEDICAL CLAIM:	AETNA	003558	36,767.66
01-003639	AETNA	I-202109300228	221 5413-211	MEDICAL CLAIM:	AETNA	003567	20,861.02
						VENDOR 01-003639 TOTALS	57,628.68
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	57,628.68
01-003639	AETNA	I-202109240211	221 5414-211	RX CLAIMS	: AETNA	003558	11,057.51
01-003639	AETNA	I-202109300228	221 5414-211	RX CLAIMS	: AETNA	003567	40,080.03
						VENDOR 01-003639 TOTALS	51,137.54
						DEPARTMENT 414 RX CLAIMS TOTAL:	51,137.54
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	191,152.15
						REPORT GRAND TOTAL:	191,152.15

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	221-5411-211	STOP LOSS INSURANCE	56,212.11	700,348		365,225.53	
	221-5412-211	HEALTH PLAN ADMINISTRATION	26,173.82	609,660		308,758.14	
	221-5413-211	MEDICAL CLAIMS	57,628.68	2,993,426	2,000,542.36		
	221-5414-211	RX CLAIMS	51,137.54	1,178,744		758,807.60	
		TOTAL:	191,152.15				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-411	STOP LOSS INS COVERAGE	56,212.11
221-412	HEALTH PLAN ADMIN	26,173.82
221-413	MEDICAL CLAIMS	57,628.68
221-414	RX CLAIMS	51,137.54
221 TOTAL	HEALTH INSURANCE FUND	191,152.15
	** TOTAL **	191,152.15

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
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01-000276	DELTA DENTAL-ASC	I-202109290221	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	003566	1,354.50
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						VENDOR 01-000276	TOTALS	1,354.50
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						DEPARTMENT 412	HEALTH PLAN ADMIN	TOTAL:	1,354.50
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01-000276	DELTA DENTAL-ASC	I-202109240210	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	003557	1,782.50
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01-000276	DELTA DENTAL-ASC	I-202109290221	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	003566	705.61
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						VENDOR 01-000276	TOTALS	2,488.11
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						DEPARTMENT 415	DENTAL CLAIMS	TOTAL:	2,488.11
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						VENDOR SET 221	HEALTH INSURANCE FUND	TOTAL:	3,842.61
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						REPORT GRAND TOTAL:		3,842.61
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\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	221-5412-211	HEALTH PLAN ADMINISTRATION	1,354.50	609,660	308,758.14		
	221-5415-211	DENTAL CLAIMS	2,488.11	97,064	64,762.65		
		TOTAL:	3,842.61				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,354.50
221-415	DENTAL CLAIMS	2,488.11
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221 TOTAL	HEALTH INSURANCE FUND	3,842.61
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	** TOTAL **	3,842.61

NO ERRORS



VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 326 STREET LIGHTING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/22/2021 THRU 10/05/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202109240167	121 5326-321	NATURAL GAS &	1613 B'DWAY	003559	62.81
01-001070	AMEREN ILLINOIS	I-202109240168	121 5326-321	NATURAL GAS &	121 N 16TH	003560	187.78
01-001070	AMEREN ILLINOIS	I-202109240172	121 5326-321	NATURAL GAS &	420 N LOGAN	003561	34.42
01-001070	AMEREN ILLINOIS	I-202109240175	121 5326-321	NATURAL GAS &	6TH & CHARLESTON	003562	36.99
01-001070	AMEREN ILLINOIS	I-202109240182	121 5326-321	NATURAL GAS &	STREET LIGHTING	003563	5,352.36

VENDOR 01-001070 TOTALS 5,674.36

01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	9TH & CHARLESTON	150113	8.56
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	19TH & RICHMOND	150113	7.48
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	208 N 19TH STREET	150113	1,903.49
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	7TH & CHARLESTON	150113	6.58
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	14TH & CHARLESTON	150113	6.53
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	208 N 19TH ST	150113	936.08
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	LOGAN & CHARLESTON	150113	6.34
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	15TH & CHARLESTON	150113	6.91
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	18TH & MARSHALL	150113	10.32
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	18TH & CHARLESTON	150113	6.10
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	19TH & WESTERN	150113	56.97
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	6TH & CHARLESTON	150113	7.67
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	CHARLESTON & SWORDS	150113	8.90
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	B'DWAY & CHARLESTON	150113	154.41
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	19TH & CHARLESTON	150113	6.25
01-002194	IL POWER MARKETING DBA I-1461321091*	121 5326-321	NATURAL GAS &	CHARLESTON & CRESTVI	150113	9.51

VENDOR 01-002194 TOTALS 3,142.10

DEPARTMENT 326 STREET LIGHTING TOTAL: 8,816.46

01-001766	TAPCO	I-I707542	121 5327-356	STREET SIGNS : BARRICADES	150114	2,008.80
01-001766	TAPCO	I-I708038	121 5327-356	STREET SIGNS : ROAD CONST AHEAD SIG	150114	504.98

VENDOR 01-001766 TOTALS 2,513.78

DEPARTMENT 327 TRAFFIC CONTROL DEVICES TOTAL: 2,513.78

VENDOR SET 121 MOTOR FUEL TAX FUND TOTAL: 11,330.24

REPORT GRAND TOTAL: 11,330.24

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	121-5326-321	NATURAL GAS & ELECTRIC	8,816.46	150,000	89,614.37		
	121-5327-356	STREET SIGNS	2,513.78	1,500	2,023.72-	Y	
		TOTAL:	11,330.24				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
121-326	STREET LIGHTING	8,816.46
121-327	TRAFFIC CONTROL DEVICES	2,513.78
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121 TOTAL	MOTOR FUEL TAX FUND	11,330.24
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	** TOTAL **	11,330.24

NO ERRORS

-----DEPOSIT-----									
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
19-20200-07	MASSEY, ANISSA C	9/24/21	FINAL BILL	150012	51.40CR	100	ONLINE	60.00CR	
20-20900-06	DRUM, ANDREA L	9/24/21	FINAL BILL	150013	12.34CR	100	ONLINE	100.00CR	
20-24700-13	VANDEVENTER, MARK J	9/24/21	FINAL BILL	150014	52.12CR	100	45991	60.00CR	
21-16700-09	PUGH, WESLEY	9/24/21	FINAL BILL	150015	30.78CR	100	ONLINE	60.00CR	
24-03900-11	DOW, HANNAH L	9/24/21	FINAL BILL	150016	67.19CR	100	45058	60.00CR	
24-10300-15	SPANGLER, ROBERT A	9/24/21	FINAL BILL	150017	23.75CR	100	46357	50.00CR	
						100	46357	10.00CR	

-----DEPOSIT-----									
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
18-00500-02	PRAIRIE STATE BANK AS M.I.	10/01/21	DEMAND RETURN	150026	129.17CR	000		0.00	
28-14610-10	ARCH REGENCY PROPERTIES LL	10/01/21	FINAL BILL	150027	53.95CR	100	ONLINE	60.00CR	
35-05000-04	STREMMING, BRADEN W	10/01/21	FINAL BILL	150028	37.37CR	100	44649	60.00CR	
35-22600-02	DOUGHTY, DEROLD N	10/01/21	FINAL BILL	150029	20.51CR	100	46442	60.00CR	
36-20400-15	PIPER, JENNIFER L	10/01/21	FINAL BILL	150030	33.57CR	100	45116	60.00CR	

# NEW BUSINESS:

## City of Mattoon Council Decision Request

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MEETING DATE: 10/05/2021      CDR NO: 2021-2182

SUBJECT:                              WWTP Secondary Clarifier Rehab Design

SUBMITTAL DATE:                      09/21/2021

SUBMITTED BY:                        Dean Barber, Public Works Director

APPROVED FOR                        Kyle Gill    09/30/2021  
COUNCIL AGENDA:                      City Administrator    Date

EXHIBITS (If applicable):      Clark-Dietz Cost Proposal, Manufacturer's Inspection Report

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$29,360.00	BUDGETED: \$0	REQUIRED: \$29,360.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the cost proposal in the amount of \$29,360.00 for the design of improvements to one of the Secondary Clarifiers at the Waste Water Treatment Plant.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

We have 4 secondary clarifiers at the WWTP. Two of the clarifiers were constructed in 1973. Two were constructed in 2001. One of the 1973 clarifiers is out of service and needs rebuilt. We rebuilt the other 1973 clarifier in 2013.

The work includes replacing the motors, gears, and most of the internal moving parts. The estimated construction cost \$500,000.00. That work will occur near the end of this fiscal year / beginning of the next.

The work is being paid from Sewer Funds.

**PROFESSIONAL SERVICES AGREEMENT**

**Project Name (“Project”)**

Secondary Clarifier No. 2 Rehabilitation

This Agreement is by and between

**City of Mattoon (“Client”)**

*208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938*

and

**Clark Dietz, Inc. (“Clark Dietz”)**

*125 W. Church Street  
Champaign, IL 61820*

Who agree as follows:

Client hereby engages Clark Dietz to perform the services set forth in PART I - SERVICES BY CLARK DIETZ, and Clark Dietz agrees to perform the Services for the compensation set forth in PART III - COMPENSATION. Clark Dietz shall be authorized to commence the Services upon execution of this Agreement and written or verbal authorization to proceed from Client. Client and Clark Dietz agree that this signature page, together with Parts I - IV and attachments referred to therein, constitute the entire Agreement between them relating to the Project.

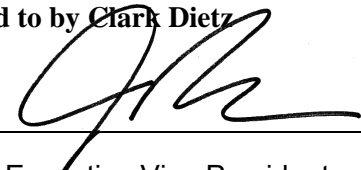
**Agreed to by Client**

By: \_\_\_\_\_

Title: Mayor

Date: 10/05/2021

**Agreed to by Clark Dietz**

By:  \_\_\_\_\_

Title: Executive Vice President

Date: September 23, 2021

**PART I**  
**SERVICES BY CLARK DIETZ**

**A. Project Description**

See Attachment 1

**B. Scope**

See Attachment 1

**C. Schedule**

See Attachment 1

**D. Assumptions/Conditions**

This agreement is subject to the following assumptions/conditions:

1. This Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the location of the project.
2. Local permits for this project (street cuts, utility relocations, etc.) will be obtained by the Client with information provided by Clark Dietz. All permit fees will be paid by the Client.
3. State permits for this project will be obtained by the Client with information provided by Clark Dietz. All permit fees will be paid by the Client.
4. The assumptions listed in Attachment 1.

The tasks below can be performed for an additional fee:

1. Preparation of right-of-way or temporary construction easement drawings, descriptions or negotiation/acquisition services;
2. Preparation of assessment roles or schedules;
3. Geotechnical investigations;
4. Processing of Federal permits;
5. Contaminated site Phase I or Phase II environmental assessment investigations or remediation activities;
6. Cultural, historic, archeological, or wetland assessment investigations or remediation activities.
7. Retrieval and procurement of records required pursuant to a Freedom of Information Act request.

The list above is not all-inclusive.

**PART II**  
**CLIENT'S RESPONSIBILITIES**

Client shall, at its expense, do the following in a timely manner so as not to delay the Services:

**A. Information/Reports**

Provide Clark Dietz with water quality data, reports, studies, site characterizations, regulatory decisions and similar information relating to the Services that Clark Dietz may rely upon without independent verification unless specifically identified as requiring such verification.

**B. Representative**

Designate a representative for the project who shall have the authority to transmit instructions, receive information, interpret and define Client's requirements and make decisions with respect to the Services. **The Client representative for this Agreement will be Dean Barber, Public Works Director.**

**C. Decisions**

Provide all criteria and full information as to Client's requirements for the Services and make timely decisions on matters relating to the Services.



**PART III  
COMPENSATION**

**A. Compensation**

1. Compensation to Clark Dietz for services rendered by employees working on the Project in accordance with PART I - SERVICES BY CLARK DIETZ of this Agreement will be at the hourly billing rates shown in Attachment 2, "Schedule of General Billing Rates". The total compensation authorized by this Agreement will not exceed \$29,360 and shall include the following:
  - a. Payment for outside consulting and/or professional services performed by a subconsultant will be at actual invoice cost to Clark Dietz plus ten percent for administrative costs. Clark Dietz will obtain written Client approval before authorizing these services.
  - b. Payment for expenses incurred directly on behalf of the Project at actual cost to Clark Dietz plus ten percent for administrative costs. Direct project expenses will be as defined in Attachment 2, "Schedule of Project Related Expenses".

**B. Billing and Payment**

1. Timing/Format
  - a. Invoices shall be submitted monthly for Services completed at the time of billing. Invoices shall be considered past due if not paid within 45 calendar days of the date of the invoice. Such invoices shall be prepared in a form supported by documentation required by the Client.
  - b. If payment in full is not received by Clark Dietz within 45 calendar days of the date of invoice, invoices shall bear interest at one-and-one-half (1.5) percent of the past due amount per month, which shall be calculated from the date of the invoice.
  - c. If the Client fails to make payments within 45 calendar days of the date of invoice or otherwise is in breach of this Agreement, Clark Dietz may suspend performance of services upon seven (7) calendar days' notice to the Client. Clark Dietz shall have no liability to the Client for any costs or damages as a result of suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, Clark Dietz shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Clark Dietz to resume performance.
2. Billing Records

Clark Dietz shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for 3 years after completion.

**PART IV  
STANDARD TERMS AND CONDITIONS**

1. **STANDARD OF CARE.** Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the services are performed. No warranty or guarantee, express or implied is provided, including warranties or guarantees contained in any uniform commercial code.
2. **CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Clark Dietz and Client. Clark Dietz will promptly notify Client of any perceived changes of scope in writing and the parties shall negotiate modifications to this Agreement.
3. **DELAYS.** If events beyond the control of Clark Dietz, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be extended for a period equal to the delay. In the event such delay increases the cost or time required for Clark Dietz to perform its services, Clark Dietz shall be entitled to an equitable adjustment in compensation and extension of time.
4. **TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon 30 days written notice to the other party in the event of substantial failure by the other party to perform in accordance with its obligations under this Agreement through no fault of the terminating party. Client shall pay Clark Dietz for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination.
5. **REUSE OF INSTRUMENTS OF SERVICE.** All reports, drawings, specifications, computer data, field data notes and other documents prepared by Clark Dietz as instruments of service shall remain the property of Clark Dietz. Clark Dietz shall retain all common law, statutory and other reserved rights, including the copyright thereto. Reuse of any instruments of service including electronic media, for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written authorization or adaptation by Clark Dietz for the specific purpose intended, shall be at Client's sole risk.
6. **ELECTRONIC MEDIA.** In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by Clark Dietz, the Client agrees that all such electronic files are instruments of service of Clark Dietz, who shall be deemed the author, and shall retain all common law, statutory law and other rights, without limitation, including copyrights.  
  
The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The Client agrees not to transfer these electronic files to others without the prior written consent of Clark Dietz. The Client further agrees that Clark Dietz shall have no responsibility or liability to Client or others for any changes made by anyone other than Clark Dietz or for any reuse of the electronic files without the prior written consent of Clark Dietz.  
  
Any changes to the electronic specifications by either the Client or Clark Dietz are subject to review and acceptance by the other party. If Clark Dietz is required to expend additional effort to incorporate changes to the electronic file specifications made by the Client, these efforts shall be compensated for as Additional Services.  
  
In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Clark Dietz, its officers, directors, employees and subconsultants (collectively, Clark Dietz) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than Clark Dietz or from any use or reuse of the electronic files without the prior written consent of Clark Dietz.  
  
The Client is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by Clark Dietz and electronic files, the signed or sealed hard-copy construction documents shall govern.
7. **OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by Clark Dietz is supplied for the general guidance of the Client only. Since Clark Dietz has no control over competitive bidding or market conditions, Clark Dietz cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
8. **SAFETY.** Clark Dietz specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Clark Dietz employees.
9. **RELATIONSHIP WITH CONTRACTORS.** Clark Dietz shall serve as Client's professional representative for the services and may make recommendations to Client concerning actions relating to Client's contractors. Clark Dietz specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client's contractors.
10. **THIRD PARTY CLAIMS.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Clark Dietz. Clark Dietz's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Clark Dietz because of this Agreement or the performance or

nonperformance of services hereunder. The Client and Clark Dietz agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

11. **MODIFICATION.** This Agreement, upon execution by both parties hereto, can be modified only by a written instrument signed by both parties.

12. **PROPRIETARY INFORMATION.** Information relating to the Project, unless in the public domain, shall be kept confidential by Clark Dietz and shall not be made available to third parties without written consent of Client, unless so required by court order.

13. **INSURANCE.** Clark Dietz will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with legal, and Clark Dietz business requirements. Certificates evidencing such coverage will be provided to Client upon request. For projects involving construction, Client agrees to require its construction contractor, if any, to include Clark Dietz as an additional insured on its commercial general liability policy relating to the Project, and such coverages shall be primary.

14. **INDEMNITIES.** Clark Dietz agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees against all damages, liabilities or costs, to the extent caused by Clark Dietz' negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom Clark Dietz is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Clark Dietz, its officers, directors, employees and subconsultants against all damages, liabilities or costs, to the extent caused by the Client's negligent acts in connection with the Project and that of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor Clark Dietz shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

15. **LIMITATIONS OF LIABILITY.** In recognition of the relative risks and benefits of the Project to both the Client and Clark Dietz, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of Clark Dietz and their officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of Clark Dietz and their officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed Clark Dietz's total fee for services rendered on this Project, or \$ 250,000, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

16. **CONSEQUENTIAL DAMAGES.** Notwithstanding any other provision of this agreement, and to the fullest extent permitted by law, neither the Client nor Clark Dietz, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and Clark Dietz shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

17. **ACCESS.** Client shall provide Clark Dietz safe access to the project site necessary for the performance of the services.

18. **ASSIGNMENT.** The rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and insure to the benefit of any permitted assigns.

19. **HAZARDOUS MATERIALS.** Clark Dietz and Clark Dietz' consultants shall have no responsibility for discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances. If required by law, the client shall accomplish all necessary inspections and testing to determine the type and extent, if any, of hazardous materials at the project site. Prior to the start of services, or at the earliest time such information is learned, it shall be the duty of the Client to advise Clark Dietz (in writing) of any known or suspected hazardous materials. Removal and proper disposal of all hazardous materials shall be the responsibility of the Client.

20. **REMODELING AND RENOVATION.** For Clark Dietz' services provided to assist the Client in making changes to an existing facility, the Client shall furnish documentation and information upon which Clark Dietz may rely for its accuracy and completeness. Unless specifically authorized or confirmed in writing by the Client, Clark Dietz shall not be required to perform or have others perform destructive testing or to investigate concealed or unknown conditions. The Client shall indemnify and hold harmless Clark Dietz, Clark Dietz' consultants, and their employees from and against claims, damages, losses and expenses which arise as a result of documentation and information furnished by the Client.

21. **CLIENT'S CONSULTANTS.** Contracts between the Client and other consultants retained by Client for the Project shall require the consultants to coordinate their drawings and other instruments of service with those of Clark Dietz and to advise Clark Dietz of any potential conflict. Clark Dietz shall have no responsibility for the components of the project designed by the Client's consultants. The Client shall indemnify and hold harmless Clark Dietz, Clark Dietz' consultants and their employees from and against claims, damages, losses and expenses arising out of services performed for this project by other consultants of the Client.

22. NO WAIVER. No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate another section of this Agreement or operate as a waiver of any future default, whether like or different in character.
23. SEVERABILITY. The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
24. STATUTE OF LIMITATION. To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project Completion.
25. DISPUTE RESOLUTION. In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, Clark Dietz and the Client agree to attempt to resolve such disputes in the following manner: First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal nonbinding mediation conducted in accordance with rules and procedures to be agreed upon by the parties.



September 21, 2021

Mr. Dean Barber  
Public Works Director  
City of Mattoon  
208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938

Re: RFP Response  
Secondary Clarifier Rehabilitation

Dear Mr. Barber:

On behalf of Clark Dietz, I want to thank you for the opportunity to respond to your request for proposal for a Secondary Clarifier rehabilitation. We are pleased to have another opportunity to work with you and the wastewater plant staff on this design project.

This letter proposal summarizes our understanding, project approach and scope, our team, and our proposed schedule. The breakdown of our fee estimate by task and personnel is attached. Based on our previous work with you, we are not providing a “full” proposal including our qualifications. If, however, you would like references or additional information please let me know and I will forward those to you.

## Project Understanding

The City of Mattoon owns and operates a wastewater treatment plant (WWTP), which discharges to Kickapoo Creek under NPDES Permit No. IL0029831. The plant utilizes four (4) 70-ft circular suction-type secondary clarifiers to separate the biomass generated during the secondary treatment process from the treated plant effluent. Of the four clarifiers, the existing clarifier equipment for Clarifier No.2 which was installed in 1973 has exceeded its useful life with several electrical, mechanical, and process equipment deficiencies noted in the Clarifier Inspection Report provided by the City. The City would like to replace-in kind with new clarifier equipment, perform electrical upgrades and other ancillary work.

This project will replace the existing non-functional and obsolete components in Clarifier No.2 with new electrical, process, and mechanical equipment. This will include but is not limited to flocculation feedwell, center pier, sludge collection header, drive unit, center cage, truss arm and manifold, surface skimmer assembly, and other ancillary components. The existing wood Stamford baffles will be replaced with new FRP baffles. The existing effluent weir and baffle is in good condition and will be painted. The perimeter handrail is aluminum and is in relatively good condition. The City would like to have a new electrical control panel installed on the walkway similar to Clarifier No.3 & 4. The work will also include painting of all new and existing non-concrete surfaces mainly: interior steel components, walkway, handrails on the walkway, and light pole.



## Project Approach

Clark Dietz will start the project with a kickoff meeting with the City to finalize design needs and schedule. Design engineering work will include reviewing information for clarifier equipment, preparing technical specifications and front-end documents (EJCDC format similar to other recent projects), and preparing plans. IEPA construction permits are not required with equipment replacements.

The only task that we anticipated for Bidding and Construction Phases is reviewing clarifier equipment submittal.

## Engineering Design

- **Kickoff Meeting.** Clark Dietz will meet with City staff to finalize project requirements, discuss information that is needed, determine preferences, details of the bidding schedule, and other assumptions and requirements of the project.
- **Design Phase Deliverables.** Due to the condensed schedule and nature of the design, we recommend preparing and submitting design documents to the City at 90% level and final in lieu of the traditional 30-60-90% or 50%-90% submittals. Given the shortened time frame and getting questions answered from the City during the Kickoff meeting, we believe that this will be the most efficient.
  - 90% Design Documents will include: 90% drawings, front end specifications based on EJCDC documents, technical specifications, and a preliminary opinion of probable costs.
  - Final Design Documents: Final drawings and specifications will be prepared based on City's review comments from the 90% submittal.

## Design for Flood Protection

The top of the secondary clarifier walls are at approximately 701.75-ft. The City has determined that to protect against flooding, elevations for equipment pads and the top of walls within the base flood elevation need to be approximately 703.19-ft. We feel that would be economical at this time to raise the top of the wall of Secondary Clarifier 2 to 703.19-ft to protect the tank contents from flooding. This will not prevent floodwaters from entering the tank at this point as the aeration tank, mixed liquor channel, and final settling tank influent splitter box will flood allowing flow into the tank. However, it will mean that this structure will not need to be modified in the future when tank and channel walls are raised to an elevation above the floodplain.

## Eliminate two of three scum beaches

The existing clarifiers had a three scum beach design. This is not a typical design, which generally have one scum beach. We understand that having three scum beaches and the associated scum pumping system is operationally difficult. We propose eliminating two of the three scum beaches in this upgrade and having the one remaining scum beach sized for all of the scum flow.

## Review of inlet baffle design

Evoqua has an alternate inlet baffle design to assist with flocculation and settling and therefore improve effluent quality. We will review this option with the vendor and the City to determine if and how much of a cost and effluent quality improvement the alternate baffle design will provide.

## Assumptions

We made the following assumptions in the preparation of this proposal and fee estimate.

- Front end documents for the Project Manual will be prepared based on 2018 EJCDC Construction Documents. City's input will be required to complete these documents.



- This scope and fee estimate do not include preparing documentation or specifications that would be necessary to meeting SRF or other loan requirements.
- Structural requirements will be discussed in our documents, however no geotechnical work will be coordinated or analyzed as part of the design work.
- No on-site construction observation was assumed.
- Neither procurement bid documents nor Owner-furnished equipment specifications were assumed.
- Significant structural rehabilitation to the clarifier tank will not be required.

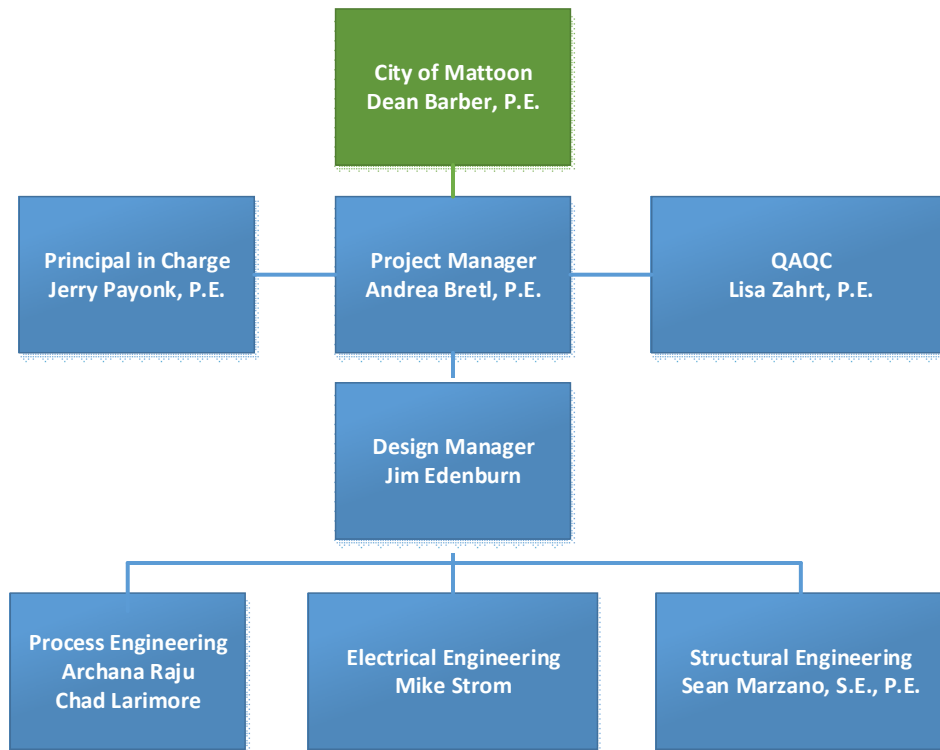
## Project Schedule

We understand that the City would like bidding by December 2021 or January 2022 as the existing Clarifier No.2 is out of service and the City requires new equipment as quickly as possible. Therefore, we propose the following approximate schedule. Clark Dietz has the staff availability to complete the scope described herein within the timeframe required by the City, pending a timely scheduling of the notice to proceed and a kickoff meeting.

September 2021	Proposal Submitted
October 2021	Agreement finalized Kickoff meeting Engineering design work begins
Mid November 2021	90% Design Submitted to the City
Late November 2021	Receive City Comments Update and finalize design documents to incorporate review comments from the City
Early December 2021	Provide final design documents to the City. Advertise for Bids
Late December 2021	Bid Opening
Early January 2022	Agreement Signed and Notice to Proceed

## Project Team

Our team is comprised of engineers and technicians who have a wide variety of experience at wastewater treatment plants in general and large equipment additions and replacements. The following is the organization chart that shows the team for this project.



## Project Fee

We have prepared a conceptual opinion of probable construction costs with the fee estimate. That estimate is attached and will be revised as part of the engineering design. The conceptual opinion of probable costs is \$494,000. The total not-to-exceed fee for this scope is \$29,360. A breakdown of the hours and fees associated with each of these scope items is attached.

We appreciate this opportunity and look forward to working with you on this project.

Sincerely,

Clark Dietz, Inc.

Andrea W. Bretl, P.E.  
Project Manager



**Secondary Clarifer No.2 Rehabilitation  
City of Mattoon  
Fee Estimate - Not to Exceed  
September 21, 2021**

	AWB	LZ	SMM	JLE	MLS	AR	CWL	
	Project Manager P-6	Electrical QAQC P-5	Structural Engineer P-5	Design Manager T-5	Electrical Designer T-5	Project Engineer P-2	Engr/ Tech T-4	Task Total
<b>90% Design</b>								<b>\$23,300</b>
Kickoff Meeting - client and internal	2				2	2		\$940
Prepare 90% Drawings	4		8	2	24		24	\$9,440
Prepare 90% Technical specifications	4		8		16	24		\$7,580
Prepare Front End specifications	2					8		\$1,390
Prepare Preliminary Opinion of Probable Costs	1		2		2	4		\$1,345
QA/QC of Design Documents	2	2		8				\$1,940
Meeting with City to discuss and receive final comments	2				1	1		\$665
<b>Final Design Documents</b>								<b>\$3,470</b>
Finalize Construction Drawings	2				4		8	\$2,110
Finalize Construction Specifications	2				1	4		\$1,040
Submittal final construction documents to the City	1					1		\$320
<b>Shop Drawing Review</b>								<b>\$2,590</b>
Review shop drawings	2				8	8		\$2,590
<b>TOTAL HOURS</b>	24	2	18	10	58	52	32	
<b>RATE/HR - CDI</b>	\$195	\$175	\$175	\$150	\$150	\$125	\$140	
<b>TOTAL COST</b>	\$4,680	\$350	\$3,150	\$1,500	\$8,700	\$6,500	\$4,480	<b>\$29,360</b>

**Secondary Clarifier No. 2 Rehabilitation**  
**City of Mattoon, IL**

**Conceptual Opinion of Probable Construction Costs**  
**September 2021**

Item Description	Unit	Quantity	Unit Price	Bid Price	Notes
<b>Process Upgrades</b>					
Demo Existing equipment	ls	1	\$ 20,000	\$ 20,000	
New Evoqua Tow-Bro mechanism equipment	ls	1	\$190,000	\$ 190,000	1
Stamford baffle equipment and material	ls	1	\$ 20,000	\$ 20,000	
Clarifier equipment installation	ls	1	\$ 48,000	\$ 48,000	
Coating	ls	1	\$ 20,000	\$ 20,000	
Conduit and Wire Material	ls	1	\$ 20,000	\$ 20,000	
Equipment, Conduit and Wire Installation	ls	1	\$ 10,000	\$ 10,000	
<b>Subtotal</b>				<b>\$ 328,000</b>	
<b>Structural - Raise wall</b>					
Raise exterior wall from 701.75 to 703.20 - form	ls	1	\$ 20,000	\$ 20,000	
Raise exterior wall from 701.75 to 703.21	cy	20	\$ 500	\$ 10,000	
Remove and replace handrail	ls	1	\$ 10,000	\$ 10,000	
Stair to walkway	ls	1	\$ 500	\$ 500	
<b>Subtotal</b>				<b>\$ 40,500</b>	
<b>General</b>					
Mobilization/Demobilization	5%			\$ 18,000	
Bonds and Insurance	2%			\$ 7,000	
Contractor Overhead and Profit	5%			\$ 18,000	
<b>Subtotal</b>				<b>\$ 43,000</b>	
Contingency	20%			\$ 82,000	
<b>TOTAL CONSTRUCTION COST</b>				<b>\$ 494,000</b>	

**Notes**

- 1 This assumes a bridge with walkway, drive, center column, center drive cage, influent flocculation well, skimmer, scum trough, truss arms, sludge collection manifold, suction header, counterwakes, and grate to site. Cost vendor cost estimate based on recent project experience. A proposal specif to Mattoon will be needed.

## SCHEDULE OF GENERAL BILLING RATES

CLARK DIETZ, INC.

January 1, 2021

<u>TITLE</u>	<u>HOURLY RATE</u>
Principal	\$240.00
Engineer 8	225.00
Engineer 7	215.00
Engineer 6	195.00
Engineer 5	175.00
Engineer 4	155.00
Engineer 3	140.00
Engineer 2	125.00
Engineer 1	115.00
Technician 5	150.00
Technician 4	140.00
Technician 3	120.00
Technician 2	100.00
Technician 1	90.00
Clerical	90.00

Notes:

The rates in this schedule will be reviewed and adjusted as necessary but not sooner than six months after the date listed above. Rates include actual salaries or wages paid to employees of Clark Dietz plus payroll taxes, FICA, Worker's Compensation insurance, other customary and mandatory benefits, and overhead and profit. All project related expenses and subconsultants will be billed at 110% of actual cost to cover handling and administrative expenses.

## SCHEDULE OF PROJECT RELATED EXPENSES

## CLARK DIETZ INC.

January 1, 2021

Vehicles		
Autos		\$65.00/day or \$0.56/mile (per agreement)
Field Vehicles		\$65.00/day or \$0.56/mile (per agreement)
Survey Van		\$80.00/day or \$0.75/mile (per agreement)
Robotic Survey Equipment		\$20.00/hour
GPS Survey Equipment		\$30.00/hour
Nuclear Soils Compaction Gauge		\$50.00/day
CADD Usage		\$20.00/hour
Drone Usage		\$35.00/hour
Regular Format Copies* (8.5"x11" or 11"x17")		\$0.10/copy
Color Copies* (8.5"x11")		\$0.50/copy
Color Copies* (11"x17")		\$1.50/copy
Large Format Plotting and/or Copying*		
(12"x18")		\$0.50/sheet
(22"x34" or 24"x36")		\$1.75/sheet
(30"x42")		\$2.50/sheet
(36"x48")		\$3.00/sheet
Large Format Scanning*		
(12"x18")		\$.30/sheet
(22"x34" or 24"x36")		\$1.00/sheet
(30"x42")		\$1.50/sheet
(36"x48")		\$2.00/sheet
Hotels & Motels	}	At Cost
Meals		
Federal Express & UPS		
Public Transportation		
Film and Development		
Supplies		

## Notes:

The rates in this schedule are subject to review and will be adjusted as necessary, but not sooner than six months after the date listed above. Certain rates listed with \* are for in-house production. Larger quantities will be sent to an outside vendor. All project related expenses and subconsultants will be billed at 110% of actual costs to cover handling and administrative expenses.



September 21, 2021

Mr. Dean Barber  
Public Works Director  
City of Mattoon  
208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938

Re: RFP Response  
Secondary Clarifier Rehabilitation

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This letter proposal summarizes our understanding, project approach and scope, our team, and our proposed schedule. The breakdown of our fee estimate by task and personnel is attached. Based on our previous work with you, we are not providing a “full” proposal including our qualifications. If, however, you would like references or additional information please let me know and I will forward those to you.

## Project Understanding

The City of Mattoon owns and operates a wastewater treatment plant (WWTP), which discharges to Kickapoo Creek under NPDES Permit No. IL0029831. The plant utilizes four (4) 70-ft circular suction-type secondary clarifiers to separate the biomass generated during the secondary treatment process from the treated plant effluent. Of the four clarifiers, the existing clarifier equipment for Clarifier No.2 which was installed in 1973 has exceeded its useful life with several electrical, mechanical, and process equipment deficiencies noted in the Clarifier Inspection Report provided by the City. The City would like to replace-in kind with new clarifier equipment, perform electrical upgrades and other ancillary work.

This project will replace the existing non-functional and obsolete components in Clarifier No.2 with new electrical, process, and mechanical equipment. This will include but is not limited to flocculation feedwell, center pier, sludge collection header, drive unit, center cage, truss arm and manifold, surface skimmer assembly, and other ancillary components. The existing wood Stamford baffles will be replaced with new FRP baffles. The existing effluent weir and baffle is in good condition and will be painted. The perimeter handrail is aluminum and is in relatively good condition. The City would like to have a new electrical control panel installed on the walkway similar to Clarifier No.3 & 4. The work will also include painting of all new and existing non-concrete surfaces mainly: interior steel components, walkway, handrails on the walkway, and light pole.



## Project Approach

Clark Dietz will start the project with a kickoff meeting with the City to finalize design needs and schedule. Design engineering work will include reviewing information for clarifier equipment, preparing technical specifications and front-end documents (EJCDC format similar to other recent projects), and preparing plans. IEPA construction permits are not required with equipment replacements.

The only task that we anticipated for Bidding and Construction Phases is reviewing clarifier equipment submittal.

## Engineering Design

- **Kickoff Meeting.** Clark Dietz will meet with City staff to finalize project requirements, discuss information that is needed, determine preferences, details of the bidding schedule, and other assumptions and requirements of the project.
- **Design Phase Deliverables.** Due to the condensed schedule and nature of the design, we recommend preparing and submitting design documents to the City at 90% level and final in lieu of the traditional 30-60-90% or 50%-90% submittals. Given the shortened time frame and getting questions answered from the City during the Kickoff meeting, we believe that this will be the most efficient.
  - 90% Design Documents will include: 90% drawings, front end specifications based on EJCDC documents, technical specifications, and a preliminary opinion of probable costs.
  - Final Design Documents: Final drawings and specifications will be prepared based on City's review comments from the 90% submittal.

## Design for Flood Protection

The top of the secondary clarifier walls are at approximately 701.75-ft. The City has determined that to protect against flooding, elevations for equipment pads and the top of walls within the base flood elevation need to be approximately 703.19-ft. We feel that would be economical at this time to raise the top of the wall of Secondary Clarifier 2 to 703.19-ft to protect the tank contents from flooding. This will not prevent floodwaters from entering the tank at this point as the aeration tank, mixed liquor channel, and final settling tank influent splitter box will flood allowing flow into the tank. However, it will mean that this structure will not need to be modified in the future when tank and channel walls are raised to an elevation above the floodplain.

## Eliminate two of three scum beaches

The existing clarifiers had a three scum beach design. This is not a typical design, which generally have one scum beach. We understand that having three scum beaches and the associated scum pumping system is operationally difficult. We propose eliminating two of the three scum beaches in this upgrade and having the one remaining scum beach sized for all of the scum flow.

## Review of inlet baffle design

Evoqua has an alternate inlet baffle design to assist with flocculation and settling and therefore improve effluent quality. We will review this option with the vendor and the City to determine if and how much of a cost and effluent quality improvement the alternate baffle design will provide.

## Assumptions

We made the following assumptions in the preparation of this proposal and fee estimate.

- Front end documents for the Project Manual will be prepared based on 2018 EJCDC Construction Documents. City's input will be required to complete these documents.



- This scope and fee estimate do not include preparing documentation or specifications that would be necessary to meeting SRF or other loan requirements.
- Structural requirements will be discussed in our documents, however no geotechnical work will be coordinated or analyzed as part of the design work.
- No on-site construction observation was assumed.
- Neither procurement bid documents nor Owner-furnished equipment specifications were assumed.
- Significant structural rehabilitation to the clarifier tank will not be required.

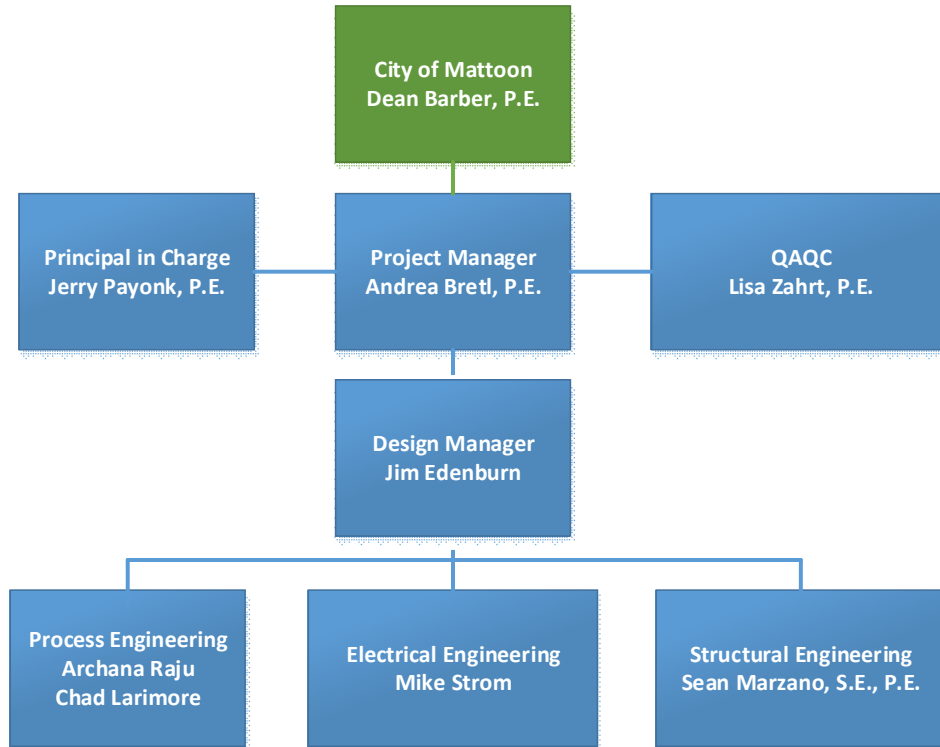
## Project Schedule

We understand that the City would like bidding by December 2021 or January 2022 as the existing Clarifier No.2 is out of service and the City requires new equipment as quickly as possible. Therefore, we propose the following approximate schedule. Clark Dietz has the staff availability to complete the scope described herein within the timeframe required by the City, pending a timely scheduling of the notice to proceed and a kickoff meeting.

September 2021	Proposal Submitted
October 2021	Agreement finalized Kickoff meeting Engineering design work begins
Mid November 2021	90% Design Submitted to the City
Late November 2021	Receive City Comments Update and finalize design documents to incorporate review comments from the City
Early December 2021	Provide final design documents to the City. Advertise for Bids
Late December 2021	Bid Opening
Early January 2022	Agreement Signed and Notice to Proceed

## Project Team

Our team is comprised of engineers and technicians who have a wide variety of experience at wastewater treatment plants in general and large equipment additions and replacements. The following is the organization chart that shows the team for this project.



## Project Fee

We have prepared a conceptual opinion of probable construction costs with the fee estimate. That estimate is attached and will be revised as part of the engineering design. The conceptual opinion of probable costs is \$494,000. The total not-to-exceed fee for this scope is \$29,360. A breakdown of the hours and fees associated with each of these scope items is attached.

We appreciate this opportunity and look forward to working with you on this project.

Sincerely,

Clark Dietz, Inc.

Andrea W. Bretl, P.E.  
Project Manager



**Secondary Clarifer No.2 Rehabilitation**  
**City of Mattoon**  
**Fee Estimate - Not to Exceed**  
**September 21, 2021**

	AWB	LZ	SMM	JLE	MLS	AR	CWL	
	Project Manager P-6	Electrical QAQC P-5	Structural Engineer P-5	Design Manager T-5	Electrical Designer T-5	Project Engineer P-2	Engr/ Tech T-4	Task Total
<b>90% Design</b>								<b>\$23,300</b>
Kickoff Meeting - client and internal	2				2	2		\$940
Prepare 90% Drawings	4		8	2	24		24	\$9,440
Prepare 90% Technical specifications	4		8		16	24		\$7,580
Prepare Front End specifications	2					8		\$1,390
Prepare Preliminary Opinion of Probable Costs	1		2		2	4		\$1,345
QA/QC of Design Documents	2	2		8				\$1,940
Meeting with City to discuss and receive final comments	2				1	1		\$665
<b>Final Design Documents</b>								<b>\$3,470</b>
Finalize Construction Drawings	2				4		8	\$2,110
Finalize Construction Specifications	2				1	4		\$1,040
Submittal final construction documents to the City	1					1		\$320
<b>Shop Drawing Review</b>								<b>\$2,590</b>
Review shop drawings	2				8	8		\$2,590
<b>TOTAL HOURS</b>	24	2	18	10	58	52	32	
<b>RATE/HR - CDI</b>	\$195	\$175	\$175	\$150	\$150	\$125	\$140	
<b>TOTAL COST</b>	\$4,680	\$350	\$3,150	\$1,500	\$8,700	\$6,500	\$4,480	<b>\$29,360</b>

**Secondary Clarifier No. 2 Rehabilitation**  
**City of Mattoon, IL**

**Conceptual Opinion of Probable Construction Costs**  
**September 2021**

Item Description	Unit	Quantity	Unit Price	Bid Price	Notes
<b>Process Upgrades</b>					
Demo Existing equipment	ls	1	\$ 20,000	\$ 20,000	
New Evoqua Tow-Bro mechanism equipment	ls	1	\$190,000	\$ 190,000	1
Stamford baffle equipment and material	ls	1	\$ 20,000	\$ 20,000	
Clarifier equipment installation	ls	1	\$ 48,000	\$ 48,000	
Coating	ls	1	\$ 20,000	\$ 20,000	
Conduit and Wire Material	ls	1	\$ 20,000	\$ 20,000	
Equipment, Conduit and Wire Installation	ls	1	\$ 10,000	\$ 10,000	
<b>Subtotal</b>				<b>\$ 328,000</b>	
<b>Structural - Raise wall</b>					
Raise exterior wall from 701.75 to 703.20 - form	ls	1	\$ 20,000	\$ 20,000	
Raise exterior wall from 701.75 to 703.21	cy	20	\$ 500	\$ 10,000	
Remove and replace handrail	ls	1	\$ 10,000	\$ 10,000	
Stair to walkway	ls	1	\$ 500	\$ 500	
<b>Subtotal</b>				<b>\$ 40,500</b>	
<b>General</b>					
Mobilization/Demobilization	5%			\$ 18,000	
Bonds and Insurance	2%			\$ 7,000	
Contractor Overhead and Profit	5%			\$ 18,000	
<b>Subtotal</b>				<b>\$ 43,000</b>	
Contingency	20%			\$ 82,000	
<b>TOTAL CONSTRUCTION COST</b>				<b>\$ 494,000</b>	

**Notes**

1 This assumes a bridge with walkway, drive, center column, center drive cage, influent flocculation well, skimmer, scum trough, truss arms, sludge collection manifold, suction header, counterwakes, and grate to site. Cost vendor cost estimate based on recent project experience. A proposal specif to Mattoon will be needed.

# Daily Report

Tuesday, Aug 17, 2021

## Mattoon, IL WWTP (Clarifier Inspection)

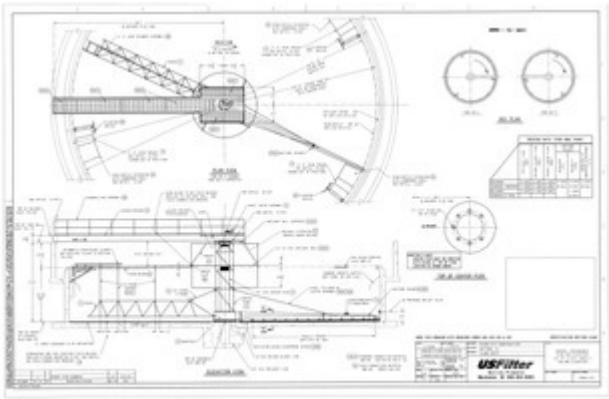
820 South 5th Place  
Mattoon, IL 61938  
Job#: 19554-1

### WEATHER

Time	Temp	Hum	W-Dir	W-Speed	W-Gust	Precip	Condition
10:05	79 °F	73%	N	0 MPH	1 MPH	0 IN	Mostly sunny
14:04	84 °F	58%	NE	6 MPH	6 MPH	0 IN	Partly sunny
17:54	85 °F	56%	E	4 MPH	4 MPH	0.02 IN	Sunny
21:58	74 °F	90%	E	3 MPH	3 MPH	0 IN	Mostly cloudy

### NOTES

07:31 **Randy Sowell**  
[Lat/Long: 39.482029,-88.332355]  
70' Tow-Bro Clarifier H30-ALT



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08:21 **Randy Sowell**  
[Lat/Long: 39.472344,-88.356021]

Met with Tom (Plant Operations) and went over issues they are having with the clarifier.

Tom mentioned that the drive keeps tripping and shutting down. Tom said they are unable to make any adjustments to the clarifier due to the condition and age.



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08:30 **Randy Sowell**  
[Lat/Long: 39.472580,-88.355951]

Center Pier has pitted areas. The Structural channel on the center pier appears to be corroded. The center pier holds all the structures weight and will need replaced.





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08:35 Randy Sowell  
[Lat/Long: 39.472528,-88.355758]

Center cage is in fair condition but will need replaced to mount the new manifold header. The existing manifold header is obsolete and can no longer be manufactured.





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08:40 Randy Sowell  
[Lat/Long: 39.472440,-88.355814]

Stilling well is pitted. The top trim angle on the stilling well is delaminating and will need replaced. All support mounting brackets are rusted.



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08:43 **Randy Sowell**  
[Lat/Long: 39.472516,-88.355781]

Skimmer arm and A-frame appears to be in good condition.



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08:44 **Randy Sowell**  
[Lat/Long: 39.472516,-88.355781]

Skimmer arm and A-frame appears to be in good condition.



---

08:44 **Randy Sowell**  
[Lat/Long: 39.472516,-88.355781]

Skimmer arm and A-frame appears to be in good condition.



---

08:48 **Randy Sowell**  
[Lat/Long: 39.472655,-88.355936]

Unitube header is rusted inside out and will need replaced.







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08:48 Randy Sowell

[Lat/Long: 39.472655,-88.355936]

Unitube header is rusted inside out and will need replaced.

08:55 Randy Sowell  
[Lat/Long: 39.472426,-88.355796]

Drive has a lot of oil leaking from the bottom turntable. It appears to have a lot of grit and races are bad. Drive will need replacing.





08:56 Randy Sowell

[Lat/Long: 39.472426,-88.355796]

Drive has a lot of oil leaking from the bottom turntable. It appears to have a lot of grit and races are bad. Drive will need replacing.

---

08:57 Randy Sowell  
[Lat/Long: 39.472529,-88.355844]

Stamford baffle needs replacing. Existing material is wood.



---

08:57 Randy Sowell

[Lat/Long: 39.472529,-88.355844]

Stamford baffle needs replacing. Existing material is wood.

---

08:58 Randy Sowell  
[Lat/Long: 39.472477,-88.355816]

Weirs and baffles are in good condition.



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08:59 **Randy Sowell**

[Lat/Long: 39.472477,-88.355816]

Weirs and baffles are in good condition.

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09:00 **Randy Sowell**

[Lat/Long: 39.472534,-88.355875]

Bridge is in good condition and will need to be blasted and painted.



09:00 Randy Sowell  
[Lat/Long: 39.472534,-88.355875]

Bridge is in good condition and will need to be blasted and painted.



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09:05 **Randy Sowell**  
[Lat/Long: 39.472532,-88.355753]

Scum troughs are in good condition. Total of three scum troughs in tank.



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09:05 **Randy Sowell**  
[Lat/Long: 39.472532,-88.355753]

Scum troughs are in good condition. Total of three scum troughs in tank.





Employee Signature:



**City of Mattoon  
Council Decision Request**

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MEETING DATE: 10/05/2021    CDR NO: 2021-2183

SUBJECT:                                 Broadway Avenue Streetscaping Design from 16<sup>th</sup> Street to 14<sup>th</sup> Street

SUBMITTAL DATE:                     09/24/2021

SUBMITTED BY:                         Dean Barber, Public Works Director

APPROVED FOR                         Kyle Gill   09/30/2021  
COUNCIL AGENDA:                     City Administrator                             Date

EXHIBITS (If applicable):    Upchurch Cost Proposal, DCEO Grant Announcement

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$90,000.00	BUDGETED: \$75,000.00	REQUIRED: \$15,000.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the cost proposal in the amount of \$90,000.00 from the Upchurch Group for the design of Streetscaping Improvements on Broadway Avenue from 16<sup>th</sup> Street to 14<sup>th</sup> Street.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The State of Illinois announced a grant program for “Main Streets and Downtowns” on September 13. We intend to submit a grant application to finish the streetscaping work on Broadway Avenue from 16<sup>th</sup> Street to 14<sup>th</sup> Street. Grant applications are due on January 10.

The attached fee proposal includes the survey and design fees for the project. We had already intended to design the project this winter. We are accelerating the start of work in response to the grant announcement. Beginning the design work now will give us a better handle on the cost estimate for the grant application. Grant programs also typically favor projects that can be implemented with limited potential for delay (shovel-ready projects). We want to be able to demonstrate design progress, and to be able to quote a confident bid date target.

The project is being paid from Mid-Town TIF Funds. We did not have sufficient funds to complete the last 2 blocks next year. This is great timing for this particular opportunity.

## Professional Services Proposal / Agreement

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**Date** September 24, 2021  
**Owner** City of Mattoon  
208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938

**Consultant** The Upchurch Group, Inc.  
123 N. 15<sup>th</sup> Street  
Mattoon, Illinois 61938

**Project** Broadway Ave Streetscaping 16<sup>th</sup> to 14<sup>th</sup> Street, Mattoon, IL

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**Project Description.** The Consultant proposes to provide professional, engineering, & surveying services in conjunction with the Broadway Ave Streetscaping in Mattoon, Illinois.

**Scope of Work.** This Scope of Services includes Plans, Specifications, and Estimates for a streetscaping project on Broadway Avenue from 16th Street to 14th Street.

The City intends to apply for a “Rebuild Illinois Main Street and Downtown Grant” thru DCEO. The grant application is due January 10, 2022. The City would like to have a preliminary cost estimate in mid-December for the Grant Application.

There is no grant preparation or administration included in this Scope of Services. The City may request grant preparation assistance on a time & material basis once they start that process.

The City matching funds for the grant will be Mattoon TIF Funds (non-MFT).

Services shall include:

- Centerline & Stationing - Establish centerline from 16th Street to 14th Street. Base centerline on the midpoint between the face of curb at the end of each block. The centerline and stationing are painted on the road at 16th Street.
- Topographic Survey - Collect full topographic survey information from back of sidewalk to back of sidewalk, from the centerline of 16th Street to the centerline of 14th Street. Include building lines, doorways, and recessed entryways in the survey.
- Proposed Plan Sheets — The estimated number of plan sheets includes:
  - Cover Sheet
  - Summary of Quantities
  - Typical Cross-Sections
  - Plan Views for Removal Items @ 1" = 10'
  - Plan Views for Roadway & Concrete Work @ 1" = 10'
  - Profile Views for Sidewalk and Curb & Gutter @ 1" = 10' Horiz & 1" = 0.5' Vert
  - ADA Ramp Elevation Details @ 1" = 5'
  - Plan Views for Storm Sewer & Water Services @ 1" = 10'
  - Profile Views for Storm Sewer Work @ 1" = 10' Horiz & 1" = 1' Vert
  - Plan Views for Electrical Work @ 1" = 10'.

Electrical Details

Water Service Details

Cross-Sections @ 1" = 5' Horizontal & 1" = 1' Vertical

Include cross-sections at each building line, doorway, and key grade changes.

Include intermediate cross-sections at 25' centers if needed.

- Specifications - Prepare the front-end documents in EJCDC Format. Prepare the remaining items in IDOT Special Provision Format and reference all work items to IDOT Standard Specifications.
- Estimate - Prepare an itemized preliminary cost estimate by December 15, 2021, and a final cost estimate at the completion of design. The long-range planning estimate is \$700,000.
- Bidding - Consultant to supply pdf's of bid documents with signatures and professional seals. City to advertise for bids and distribute bid documents. City to answer bid questions and issue addendums. City to conduct the bid opening and prepare the award recommendation.

The Consultant's instruments of service shall be in the form of drawings produced with MicroStation which will illustrate the proposed improvement.

**Work not included.** The Consultant's work shall not include any of the following:

- No right-of-way or property line surveys are required. The north right-of-way line is assumed to be the building line/back of sidewalk. The south right-of-way line is assumed to be 100' south of the north right-of-way line.
- Construction Engineering — There are no Construction Engineering Services included in the Scope.
- All other services not specifically list in Scope of Services.

However, the Consultant stands ready, willing and able to provide such additional services, if requested by the Owner.

**Owner's Responsibilities.** The Owner agrees to facilitate the Consultant's work by providing the following:

- Return a fully executed copy of this Agreement within 30 days of the date which appears above or as extended by mutual agreement.
- Provide reasonable access to the proposed job site and necessary permission from the land owner for the purpose of obtaining field measurements and other data to be used by the Consultant in his work.

**Fee Calculation.** The Consultant proposes to perform the Work for various segments of the project for the following stipulated sum:

Land Surveying Services	\$ 10,500.00
Civil Engineering Services	\$ 79,500.00
<u>Total Fee for All Services</u>	\$ 90,000.00

Deliverables will include a digital copy of all documents in PDF format. Hard copies of the drawings are available at the cost of reproduction.

**Payments to Consultant.** An invoice will be submitted monthly until completion of the work. The Owner shall notify the Consultant within 10 calendar days of receiving an invoice if any reason exists why the invoice can't or won't be paid within 30 days of receiving said invoice. Invoices unpaid for longer than 30 days shall accrue interest at the rate of one and one-half percent per month (annual percentage rate = 18).

**Schedule.** The Consultant agrees to provide services in a timely manner, consistent with professional care. An itemized preliminary cost estimate is due by December 15, 2021.

***In evidence of this Agreement***

Representing *The Upchurch Group, Inc.:*

Representing *The City of Mattoon:*

\_\_\_\_\_  
Signature  
  
**Stanley J Fearday, PE**  
\_\_\_\_\_  
Printed Name  
  
**Director of Civil Engineering**  
\_\_\_\_\_  
Title  
  
**September 24, 2021**  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Printed Name  
  
\_\_\_\_\_  
Title  
  
\_\_\_\_\_  
Date

**Dean Barber**

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**From:** Peters, Tim J <Tim.Peters@illinois.gov>  
**Sent:** Friday, September 10, 2021 2:54 PM  
**To:** BLRS policy, proc memos & specs  
**Subject:** [External:] Gov. Pritzker Announces \$50 Million Rebuild Illinois Main Street and Downtown Capital Program



**Office of the Governor**

**JB Pritzker**

**FOR IMMEDIATE RELEASE**

Friday, Sept. 10, 2021

**CONTACT**

[Gov.Press@illinois.gov](mailto:Gov.Press@illinois.gov)

## **Gov. Pritzker Announces \$50 Million Rebuild Illinois Main Street and Downtown Capital Program**

*New Economic Recovery Program Leverages Rebuild Illinois Capital to Revitalize Commercial Corridors Hit Hardest During the Pandemic*

**SPRINGFIELD**—Governor JB Pritzker and the Illinois Department of Commerce and Economic Opportunity (DCEO) today announced a new \$50 million capital program designed to bring forward investments to revitalize commercial corridors and main street areas statewide. The latest installment of the Rebuild Illinois capital program will leverage funds from the American Rescue Plan Act to provide grants for construction, repair and modernization of public infrastructure and amenities to boost jobs, improve quality of life and stimulate economic activity for areas hit hardest during COVID-19.

The Rebuild Illinois Main Street and Downtown Capital program is part of \$1.5 billion authorized by the State's FY 22 budget to help jumpstart the state's economic recovery from COVID-19. The Notice of Funding Opportunity (NOFO) can be found on [DCEO's website](#).

I'm pleased to announce the Rebuild Illinois Main Street and Downtown Capital program – a \$50 million commitment to revitalize the commercial corridors and main street areas hit hardest by the pandemic,” **said Governor JB Pritzker**. “This first-of-its-kind program recognizes and addresses the impact of the pandemic on city centers and commercial corridors – delivering quality of life enhancements that will invite people back to Main Street, grow jobs in the community, and deliver modernized infrastructure to commercial neighborhoods that have waited too long for their fair share.”

RBI Main Street and Downtown Capital recognizes the toll that the pandemic has had on local commercial corridors – with many communities suffering a decline in economic activity due to a loss in tourism, the shuttering of key industries such as arts and hospitality, and with the pandemic shifting more people from downtown offices toward work from home. The goal of this project is to drive investment in infrastructure and public amenities that will invite more people back into Main Street districts, and local city centers.

“While Illinois has made significant progress in combatting COVID-19 and reopening our communities, we know that more work is needed to restore economic activity to the places hit hardest during the pandemic,” **said DCEO Acting Director Sylvia Garcia**. “Governor Pritzker’s economic recovery plan calls for programs to do just that—bringing jobs, visitors and economic activity back into our communities. Through the RBI Main Street and Downtown Capital program, DCEO will leverage a strategic deployment of capital to accelerate quality of life improvements that will stimulate jobs and boost economic activity where it’s needed.”

Projects eligible for RBI Main Street and Downtown Capital grants must be located in a commercial center or downtown area and may include, but are not limited to: roadways, parking and public way improvements; parks and venues or plazas for public use; sustainability upgrades; structural repairs; and mixed-use or transit-oriented development. Projects awards will range from \$250,000 to \$3 million in funding.

Community organizations, local governments, and private developers are among the list of eligible parties encouraged to apply for funding. Projects will be prioritized based on: location in a disproportionately impacted area (DIA) or rural area; alignment with local or regional economic development plans; and demonstrates community support. The program incentivizes local match – with private private businesses or organizations required to provide a minimum 50 percent match, and with public projects receiving higher priority if they include a local match component. All projects must adhere to participation requirements of the State of Illinois' Business Enterprise Program (BEP), designed to ensure that state-funded contracting opportunities benefit a diverse set of contractors.

Source funding for the RBI Main Street and Downtown Capital program is generated by the American Rescue Plan Act and Rebuild Illinois– an historic \$45 billion plan passed by Governor Pritzker, and the state's first comprehensive capital plan in more than a decade. DCEO has been charged with spearheading a number of Rebuild Illinois programs, including investments to modernize public infrastructure, boost broadband capacity, and accelerate business development and jobs for communities statewide.

“On behalf of the City of Hillsboro, I would like to take this opportunity to thank Governor Pritzker and his colleagues for choosing our small town of Hillsboro to make this historic announcement,” **said Hillsboro Mayor Don E. Downs**. “The \$50 million funding opportunity from the governor’s capital plan will open the door for much-needed economic growth and investment.”

As a result of the passage of the State's FY 22 budget, close to \$1.5 billion in American Rescue Plan Act (ARPA) funds will be deployed to support Illinois' continued economic recovery from the pandemic. DCEO is heading up several of these recovery program, including the \$250 million Back to Business grants and \$10 million Tourism Attraction and Festivals Grants programs; and with additional funds set aside to expand training for workforce recovery.

The deadline to apply for Main Street and Downstate Capital grants is January 10, 2022. DCEO will be hosting technical assistance sessions on the new program, including a webinar hosted on Monday September 13<sup>th</sup>. Prospective applicants can register for the webinar [here](#). For updates on the program or other upcoming economic recovery grant opportunities, please check DCEO's [website](#).




DCEO (/dceo/Pages/default.aspx) ▶ About DCEO (/dceo/AboutDCEO/Pages/default.aspx) ▶ Grant Opportunities (/dceo/AboutDCEO/GrantOpportunities/Pages/default.aspx)

# Rebuild Downtowns & Main Streets Capital Grant (Notice of Funding Opportunity 2560-2019 & 2729-2020)

Awarding Agency Name	Commerce And Econ Opp
Agency Contact	John O'Conner ( <a href="mailto:CEO.RDMS@illinois.gov">CEO.RDMS@illinois.gov</a> ( <a href="mailto:CEO.RDMS@illinois.gov">mailto:CEO.RDMS@illinois.gov</a> ))
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	1
Funding Opportunity Title	Rebuild Downtowns & Main Streets Capital Grant (2560-2019)
CSFA Number	420-00-2560
CSFA Popular Name	Rebuild Downtowns & Main Streets
Anticipated Number of Awards	30
Estimated Total Program Funding	\$50,000,000
Award Range	\$250,000 - \$3,000,000
Source of Funding	State
Cost Sharing or Matching Requirements	Yes
Indirect Costs Allowed	No
Restrictions on Indirect Costs	Yes : Section 3 of 30 ILCS 420 the Capital Development Bond Act of 1972; Section 4 of 30 ILCS 425 the Build Illinois Bond Act; 30 ILCS 330 the General Obligation Bond Act
Posted Date	09/10/2021
Application Date Range	09/10/2021 - 01/10/2022 : 11:59PM
CSFA Link	<a href="https://www2.illinois.gov/sites/GATA/Grants/SitePages/CSFA.aspx (/sites/GATA/Grants/SitePages/CSFA.aspx)">https://www2.illinois.gov/sites/GATA/Grants/SitePages/CSFA.aspx (/sites/GATA/Grants/SitePages/CSFA.aspx)</a>
Technical Assistance Session	Offered : Yes Mandatory : No Date : 09/13/2021 : 4:00PM Register ( <a href="https://illinois.webex.com/illinois/onstage/g.php?MTID=ed9338fa5fca558bcb4ad80b340226434">https://illinois.webex.com/illinois/onstage/g.php?MTID=ed9338fa5fca558bcb4ad80b340226434</a> )

Awarding Agency Name	Commerce And Econ Opp
Agency Contact	John O'Conner ( <a href="#">CEO.RDN</a> )
Announcement Type	Initial
Type of Assistance Instrument	Grant

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Funding Opportunity Number	1
Funding Opportunity Title	Rebuild Downtowns & Main Streets Capital Grant (2729-2020)
CSFA Number	420-27-2729
CSFA Popular Name	Rebuild Downtowns & Main Streets
Anticipated Number of Awards	30
Estimated Total Program Funding	\$45,000,000
Award Range	\$250,000 - \$3,000,000
Source of Funding	Federal
Cost Sharing or Matching Requirements	Yes
Indirect Costs Allowed	No
Restrictions on Indirect Costs	Yes : Section 3 of 30 ILCS 420 the Capital Development Bond Act of 1972; Section 4 of 30 ILCS 425 the Build Illinois Bond Act; 30 ILCS 330 the General Obligation Bond Act  ARPA funds are being used to complement the bond funds for this program so for consistency the indirect cost restriction needs to apply to both funding sources.
Posted Date	09/10/2021
Application Date Range	09/10/2021 - 01/10/2022 : 11:59PM
CSFA Link	<a href="https://www2.illinois.gov/sites/GATA/Grants/SitePages/CSFA.aspx (/sites/GATA/Grants/SitePages/CSFA.aspx)">https://www2.illinois.gov/sites/GATA/Grants/SitePages/CSFA.aspx (/sites/GATA/Grants/SitePages/CSFA.aspx)</a>
Technical Assistance Session	Offered : Yes Mandatory : No Date : 09/13/2021 : 4:00PM <a href="https://illinois.webex.com/illinois/onstage/g.php?MTID=ed9338fa5fca558bcb4ad80b340226434">Register (https://illinois.webex.com/illinois/onstage/g.php?MTID=ed9338fa5fca558bcb4ad80b340226434)</a>

## Supporting Documentation

Rebuild Downtowns and Main Streets NOFO (Combined Final v2).pdf

([https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/Rebuild Downtowns and Main Streets NOFO \(Combined Final v2\).pdf](https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/Rebuild%20Downtowns%20and%20Main%20Streets%20NOFO%20(Combined%20Final%20v2).pdf))

Bondability Guidelines - Rebuild IL.pdf

([https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/Bondability Guidelines - Rebuild IL.pdf](https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/Bondability%20Guidelines%20-%20Rebuild%20IL.pdf))

Uniform Application 08312021.pdf ([https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/Uniform Application 08312021.pdf](https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/Uniform%20Application%2008312021.pdf))

DCEO Mandatory Disclosure Accessible Enabled.pdf  
([https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/DCEO Mandatory Disclosure Accessible Enabled.pdf](https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/DCEO%20Mandatory%20Disclosure%20Accessible%20Enabled.pdf))

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DCEO Conflict of Interest Disclosure Accessible and Enabled (updated 2-17-21).pdf

([https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/DCEO Conflict of Interest Disclosure Accessible and Enabled \(updated 2-17-21\).pdf](https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/DCEO%20Conflict%20of%20Interest%20Disclosure%20Accessible%20and%20Enabled%20(updated%202-17-21).pdf))

Budget Template - Rebuild Downtowns Main Streets Capital Grant.xls

([https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/Budget Template - Rebuild Downtowns Main Streets Capital Grant.xls](https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/25602019/Budget%20Template%20-%20Rebuild%20Downtowns%20Main%20Streets%20Capital%20Grant.xls))

[GRANT OPPORTUNITIES \(/DCEO/ABOUTDCEO/GRANTOPPORTUNITIES/PAGES/DEFAULT.ASPX\)](/DCEO/ABOUTDCEO/GRANTOPPORTUNITIES/PAGES/DEFAULT.ASPX)

[Grantee Resources \(/dceo/AboutDCEO/GrantOpportunities/Pages/GranteeResources.aspx\)](/dceo/AboutDCEO/GrantOpportunities/Pages/GranteeResources.aspx)

[Merit-Based Application Review Appeals Process \(/dceo/AboutDCEO/GrantOpportunities/Pages/MeritAppReview.aspx\)](/dceo/AboutDCEO/GrantOpportunities/Pages/MeritAppReview.aspx)

[Capital Grants \(/dceo/AboutDCEO/GrantOpportunities/Pages/CapitalGrants.aspx\)](/dceo/AboutDCEO/GrantOpportunities/Pages/CapitalGrants.aspx)

RECENT

## Information

[Illinois Economic Plan \(/dceo/Pages/EconPlan2019.aspx\)](/dceo/Pages/EconPlan2019.aspx)

[Corporate Accountability \(https://www.ilcorpacct.com/corpacct/\)](https://www.ilcorpacct.com/corpacct/)

[Awarded Grants \(http://grantracker.ildceo.net/\)](http://grantracker.ildceo.net/)

[EDGE Agreements \(/dceo/ExpandRelocate/Incentives/Pages/EdgeAgreements.aspx\)](/dceo/ExpandRelocate/Incentives/Pages/EdgeAgreements.aspx)

[Connect with a DCEO Representative \(/dceo/Pages/DCEO-Program-Inquiry.aspx\)](/dceo/Pages/DCEO-Program-Inquiry.aspx)

## Quick Links

[Coronavirus.Illinois.gov \(https://coronavirus.illinois.gov/\)](https://coronavirus.illinois.gov/)

[Locate Your Business In IL \(/dceo/SmallBizAssistance/RegionSpecificAssistance/Pages/default.aspx\)](/dceo/SmallBizAssistance/RegionSpecificAssistance/Pages/default.aspx)

[Start Your Business in IL \(/dceo/SmallBizAssistance/BeginHere/Pages/default.aspx\)](/dceo/SmallBizAssistance/BeginHere/Pages/default.aspx)

[Get Answers to Questions \(/dceo/SmallBizAssistance/BeginHere/Pages/SearchForAnswers.aspx\)](/dceo/SmallBizAssistance/BeginHere/Pages/SearchForAnswers.aspx)

[Illinois E-Pay \(https://magic.collectorsolutions.com/magic-ui/Login/il-dceo\)](https://magic.collectorsolutions.com/magic-ui/Login/il-dceo)



[\(https://www.facebook.com/illinoisdceo\)](https://www.facebook.com/illinoisdceo)



[\(https://twitter.com/IllinoisDCEO\)](https://twitter.com/IllinoisDCEO)



[\(https://www.linkedin.com/company/illinoisdceo\)](https://www.linkedin.com/company/illinoisdceo)



[\(https://lp.constantcontactpages.com/su/oBArKbV\)](https://lp.constantcontactpages.com/su/oBArKbV)

././

[Web Accessibility \(http://www.dhs.state.il.us/page.aspx?item=327651\)](http://www.dhs.state.il.us/page.aspx?item=327651)

[Missing & Exploited Children \(http://www.missingki](http://www.missingki)

[Illinois Privacy Info \(https://www.illinois.gov/about/](https://www.illinois.gov/about/)

[Governor JB Pritzker \(/sites/gov/\)](/sites/gov/)

2021 [State of Illinois \(https://www.illinois.gov/\)](https://www.illinois.gov/)

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**City of Mattoon  
Council Decision Request**

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MEETING DATE: 10-05-2021 CDR NO: 2021-2184

SUBJECT: Hiring of Probationary Firefighter

SUBMITTAL DATE: 09-27-2021

SUBMITTED BY: Jeff Hilligoss, Fire Chief

APPROVED FOR COUNCIL AGENDA: Kyle Gill  
City Administrator

09/30/2021  
Date

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EXHIBITS:

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EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$43,899.91	\$2,397,619.00	\$1,465,872.80	\$0.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to authorize the Fire Chief to hire Mason M. Prahll as a probationary firefighter to fill a vacancy within the fire department, contingent upon successful completion of psychological, and physical exams”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Mason is the next available candidate on the current entry level list. Mason has successfully passed the background investigation conducted by MPD. Mason is a Mattoon native and has recently successfully passed the National EMT-B test, and class at LLC. Mason will be a welcome addition to the City of Mattoon and is eager to begin his career in the fire service.

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 10/05/21    CDR NO: 2021-2185

SUBJECT:                                New Hire – Cole McKimmy, Engineering Technician

SUBMITTAL DATE:                    09/28/21

SUBMITTED BY:                      Dean Barber, Public Works Director

APPROVED:                            Kyle Gill, City Administrator

EXHIBITS (If applicable):        Benefit Schedule

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$20.00/hr	BUDGETED: \$20.00/hr	REQUIRED: \$0

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the hiring of Cole McKimmy as an Engineering Technician in the Public Works Department, pending completion of drug testing and background checks.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Cole will be filling the Engineering Technician position vacated by Ethan Ervin’s promotion to WWTP Superintendent in June.

Cole lives near the northwest side of Lake Mattoon. His education experience includes the Civil Engineering Technology program at Lake Land, and Construction Management at SIU.

Cole is currently a draftsman/technician for Heneghan & Associates in Centralia. His primary duties at the City will include; bid document preparation, construction layout, and construction inspection. He will also be in charge of coordinating with contractors and vendors for the maintenance and repair of City Buildings.

Cole’s salary will be paid 1/3 General Fund, 1/3 Water Fund, & 1/3 Sewer Fund.

His anticipated starting date is Monday, October 18.

**Engineering Technician  
Salary & Benefits**

Salary:	\$19.00/hr (\$39,520.00/yr) to \$20.00/hr (\$41,600.00/yr) Depending on Qualifications
Employment Status:	Full-Time. Overtime paid at 1.5 x hourly rate
Work Hours:	Normal work hours are 8A to 4:30P, Mon thru Fri
Cell Phone:	\$50/month cell phone reimbursement
Work Vehicle:	For City use only
Residency Requirement:	20 miles of Mattoon City Limits
Health Insurance:	Self-Insured PPO – Rates Effective 5/01/21 Employee only: \$148.06/month Family Coverage: \$427.10/month Dental and \$10,000 in Life Insurance Included
Retirement:	Illinois Municipal Retirement Fund Employee Share: 4.5% 10 years of service required to become vested
Holidays:	13 paid holidays per year
Vacation:	2 weeks per year
Sick Leave:	2 weeks per year
Drug Testing:	Pre-employment, post-accident, and random drug testing.

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2021-1793**

**AN ORDINANCE AUTHORIZING AN AGREEMENT WITH AETNA FOR THE ADMINISTRATION OF THE SELF-FUNDED MEDICAL, QUALIFIED HIGH-DEDUCTIBLE HEALTH PLAN AND PHARMACY BENEFIT PLANS AND DELTA DENTAL OF ILLINOIS FOR THE ADMINISTRATION OF THE SELF-FUNDED DENTAL BENEFIT PLAN FOR EMPLOYEES AND RETIREES OF THE MUNICIPALITY**

**WHEREAS**, the City of Mattoon currently has third-party health insurance through Aetna; and

**WHEREAS**, it is the desire of the Mattoon City Council to continue a relationship with the Aetna and Delta Dental plans currently offered through the First Mid Insurance Group to the employees and retirees of the City of Mattoon.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The Mayor is authorized to sign the renewal agreement (letter) with Aetna for the administration of the self-funded medical, qualified high-deductible health, and pharmacy benefit plans and the Delta Dental plan for employees and retirees of the municipality, copies of which are attached and incorporated by reference.

**Section 2.** The City has decided to continue to offer an optional supplemental health insurance for Medicare recipients who are currently on the City's health plan, but with a change to an Aetna Medicare Advantage/Prescription Drug Plan (MAPD). This option allows the participant(s) to return to the City's primary health plan at renewal time as long as premiums have continued to be paid to the City. The City reserves the right to make changes or to discontinue the optional supplemental health insurance at its discretion. If the City decides to make changes or to discontinue the optional supplemental health insurance, those actively participating at that time will be allowed to return to the City's primary health plan as long as premiums have continued to be paid to the City.

**Section 3.** The City has decided to offer an optional Qualified High-Deductible Health Plan. The City is offering an initial incentive of up to \$1,000 match for the calendar 2022 for active employees. Incentives in subsequent years are to be determined by the Council for those subsequent years. This option allows the participant(s) to return to the City's primary health plan at renewal time as long as premiums have continued to be paid to the City. The City reserves the right to make changes or to discontinue the optional Qualified

High-Deductible Health Plan insurance at its discretion. If the City decides to make changes or to discontinue the optional Qualified High-Deductible Health Plan insurance, those actively participating at that time will be allowed to return to the City's primary health plan as long as premiums have continued to be paid to the City.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2021.





September 23, 2021

Susan O'Brien  
City of Mattoon  
208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938

Re: January 1, 2022 Renewal

Dear Susan:

Attached are the renewal documents for the upcoming renewal. As part of the renewal, Aetna has agreed to a six month Fee Holiday contingent on the sale of the 2022 quoted rates for medical, pharmacy and stop loss. We have also agreed to reduce the administration fee to \$1.00 PEPM and guaranteed for three years (through December 2024).

These fees include your current benefits.

Administrative Fee	<u>2022</u>
Active PEPM:	\$1.00
Annual (based on 182 employees)	\$2,184.00
Approximate Pharmacy Rebate Guarantee	\$127,000 (Year 1) \$141,000 (Year 2) \$157,000 (Year 3)
Stop Loss Fee PEPM:	\$363.33
Total Annual Stop Loss Fee	\$806,593

Please sign below to accept our 2022 proposal.

Sincerely,

Tracy Jenkins  
PLS, Account Executive

ACCEPTANCE: \_\_\_\_\_, Mayor  
City of Mattoon



September 23, 2021

Susan O'Brien  
City of Mattoon  
208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938

Re: January 1, 2022 Renewal

Dear Susan:

Attached are the renewal documents for the Retirees. We are excited to propose a new plan offering for your retirees. This year we were approved to sell our Medicare Advantage/Prescription Drug Plan (MAPD) in Coles County. While your current plans (Medicare Integration and SilversScripts Pharmacy) are still available; the new offering has many advantages (ie One ID Card, Hearing Aid Benefit, Silver Sneakers, Meals, Transportation, Teladoc, Resources for Living).

Only one plan can be offered to the Retirees. Please indicate which offering the City is renewing.

Current Medicare Integration with Silverscripts Pharmacy

\$200.73 (Medical)  
~~\$206.69~~ (Prescription)  
\$407.42 Total Per Retiree

Medicare Advantage/Prescription Drug Plan (MAPD)

\$374.74 Per Retiree.

Please sign below to accept our 2022 proposal.

Sincerely,

Tracy Jenkins  
PLS, Account Executive

ACCEPTANCE: \_\_\_\_\_, Mayor  
City of Mattoon

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2021-1794**

**AN ORDINANCE RATIFYING THE EMPLOYMENT AGREEMENT OF DALTON ROBERTS FOR THE POSITION OF INFORMATION TECHNOLOGY DIRECTOR**

**WHEREAS**, the Information Technology Director position is currently vacant and the City wishes to fill the vacancy; and,

**WHEREAS**, Dalton Roberts had been hired as the Assistant Information Technology Director knowing the Information Technology Director position would be resigning in the near future; and,

**WHEREAS**, the City of Mattoon enters into employment agreements with member of its managements team; and,

**WHEREAS**, the City is naming Dalton Roberts as the Information Technology Director, effective October 9, 2021; and,

**WHEREAS**, the parties wish to memorialize the terms of Dalton Robert’s employment with the City.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:**

**Section 1.** Dalton Roberts is hereby named as the Information Technology Director, effective October 9, 2021.

**Section 2.** The City Council hereby approves an Employment Agreement with Dalton Roberts for the position of Information Technology Director, a copy of which is attached hereto and incorporated herein by reference; and authorizes the Mayor to sign the Employment Agreement.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this 5<sup>th</sup> day of October, 2021, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
NAYS (Names): \_\_\_\_\_  
ABSENT (Names): \_\_\_\_\_

Approved this 5<sup>th</sup> day of October, 2021.

\_\_\_\_\_  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2021.

# MATTOON

*MATTOON, ILLINOIS: Working Together to Build the Future*

September 28, 2021

Mr. Dalton Roberts

Mattoon, IL 61938

RE: Employment Agreement with City of Mattoon

Dear Mr. Roberts:

Subject to formal ratification by the City Council during its meeting of October 5, 2021, this letter outlines your continued employment with the City of Mattoon, Illinois.

## **SALARY AND DUTIES**

You will receive a \$66,000.00 annual salary. Any increase in this amount will be made annually, if at all, solely by the City Council at its discretion with its approval of the annual budget.

You will be an “exempt executive employee” as that term is defined by the Fair Labor Standards Act, exempt from set hours of work and overtime compensation standards.

You are required to perform the duties of the Information Technology Director as identified in the job description approved by the City Administrator and City Council as well as all other applicable policies, procedures, and ordinances of the City of Mattoon.

With the prior approval of the City Council, and subject to limits established in the annual budget, specialized services from third party vendors may be retained as needed for specialized technology related services to assist you in fulfilling your duties.

## **TERMINATION**

You are an “at will” employee of the City of Mattoon. Accordingly, you may be removed or discharged from such position at any time, with or without cause, and without recourse or further entitlement to your rights under this Agreement. If the termination is without cause, the Council will provide severance pay equivalent to the value of three months’ salary and deferred compensation. You may resign at any time subject only to a requirement of one month’s notice to the Council.

## **RETIREMENT**

The City will provide a defined retirement benefit for you with the IMRF. You will contribute 4.5% of your salary by payroll deduction to IMRF. The City's contribution to IMRF will vary on an annual basis based upon an independent actuarial evaluation of the pension benefit obligation provided to all employees participating in IMRF.

## **OTHER BENEFITS**

You currently receive two weeks' vacation and will earn future vacation, sick leave, holidays, personal leave benefits, and sick and vacation payouts in accordance with the Mattoon Personnel Policy adopted by the City.

You will receive worker compensation, income disability, and medical, dental, and life insurance benefits equivalent to benefits provided to other city employees. Future payroll deductions for insurance will be equivalent to other city employees who have managerial responsibilities.

## **VEHICLE AND EQUIPMENT**

You will use a personal vehicle for the business of the City. You will be reimbursed at the rate per mile in accordance with Internal Revenue Service rules governing the reimbursement of such expenses. Reimbursement does not include commuting costs.

You will be furnished an appropriate Smartphone with both voice and data capabilities service.

## **PROFESSIONAL DEVELOPMENT**

The City will budget and pay for your professional membership dues, registration fees, travel, and per diem expenses for a reasonable number of hours per year of continuing professional education so long as that education is directly related to your duties as Information Technology Director.

## **PERFORMANCE EVALUATION**

The Mayor and the City Administrator will conduct a review of your performance every year during the budget process to evaluate progress towards goals and objectives, to update strategies for the next year. Upon favorable annual performance reviews (a score of 3 points or above on a 5 point scale), the City agrees to increase your compensation 6% to \$69,960.00 on May 1, 2022, another 6% to 74,157.60 on May 1, 2023, and another 6% to \$78,607.06 on May 1, 2024. Upon an unfavorable performance review the Council will set compensation accordingly. Nothing in this section supersedes the employment at will nature of the agreement or status of the employment relationship.

**AMENDMENTS AND EXTENSIONS**

This Agreement may be amended and extended by mayor and council members that assume subsequent terms of office.

Your signature below shall be deemed to be your consent and agreement to the provisions of this instrument for the terms and conditions of employment as the Information Technology Director for the City of Mattoon, Illinois.

Again, on behalf of the Mayor and the City Council and the entire "City Team" we would like to express how delighted we are to have you on board as the Information Technology Director.

Sincerely,

MATTOON CITY COUNCIL

By: ***Rick Hall***, Mayor

PASSED and APPROVED by the City Council for the City of Mattoon, Illinois at a regular meeting held October 5, 2021.

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_

***Susan J. O'Brien***  
City Clerk

\_\_\_\_\_

***Kyle M. Gill***  
City Administrator

**ACCEPTANCE**

I, Dalton Roberts, have read the above, accept and agree to the conditions of employment as stated herein. By my signature, I hereby waive any rights, which I may now or hereafter have different from the rights contained in this contract and agree not to assert any rights in regard to termination different from those contained in this instrument.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dalton Roberts

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2021-3158**

**DECLARATION OF LOCAL STATE OF EMERGENCY**

State of Illinois  
County of Coles  
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, October 05, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

\_\_\_\_\_  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois



**NOTARY ACKNOWLEDGMENT**

On this 5th of October, 2021, personally appeared the above-named Rick Hall and acknowledged the foregoing to be her free act and deed, before me.

\_\_\_\_\_  
Notary Public

My Commission Expires: 06-10-2023

(Seal)

Print Susan J. O'Brien

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**Nothing follows**